

CARROLL CANCER ADVOCACY NETWORK

RAISE MONEY • RAISE AWARENESS • LEND A HAND

Advisory Board Application

Name: _____ Class Year: _____

Preferred E-mail Address: _____ Cell Phone: _____

Major/Minor/Concentration: _____ On/Off Campus Resident: _____

On a separate page, please answer the following:

1. Why do you want to be part of the Carroll CAN Advisory Board?
2. Have you been personally affected by cancer? If so, how?
3. What special skills would you bring to the Carroll CAN Advisory Board?
4. What other commitments do you have for the 2013-2014 school year?
5. If you could have dinner with anyone from history, who would it be and why?
6. If you had only six months left to live, what would you do with the time?

When would you like to be involved with the Carroll CAN Advisory Board?

FALL 2013: _____ SPRING 2014: _____ Both: _____

Please rank the top 4 positions and/or committees you are interested in serving on:

- _____ Advisory Board Financial Officer
- _____ “Raise Money” Chair
- _____ “Raise Awareness” Chair
- _____ “Lend a Hand” Chair
- _____ Marketing and Publicity Chair
- _____ “Raise Money” Committee Member
- _____ “Raise Awareness” Committee Member
- _____ “Lend a Hand” Committee Member
- _____ Marketing and Publicity Committee Liaison

Would you be interested in serving as a general volunteer for the Advisory Board outside of your Fall/Spring commitment? Yes: _____ No: _____

**APPLICATIONS DUE TO THE OFFICE OF STUDENT ACTIVITIES
BY FRIDAY, OCTOBER 11, 2013 AT 5 PM.**

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Position Descriptions

Advisory Board President (Stephanie Fair '14):

This individual will oversee all activities, events and initiatives of the Carroll CAN Advisory Board. He or she will be required to meet with the Carroll CAN Advisor on a weekly basis, in addition to orchestrating bi-weekly general Carroll CAN Advisory Board meetings. He or she will make him or herself available for the bi-weekly meetings of the various committees. The person chosen for this position commits to a year-long (fall and spring semester) term.

Advisory Board Financial Officer:

This individual will oversee the handling of all money coming into the organization through Carroll CAN fundraising initiatives for the various benefactors of Carroll CAN. He or she will keep track of organization spending for all events and promotions. He or she will serve as the representative of the organization at Student Organization Budget Board meetings when Carroll CAN requests funding from this body. He or she will be required to meet with the Carroll CAN President, Committee Chairs, and the organization Advisor prior to general Carroll CAN Advisory Board meetings. The person chosen for this position commits to a year-long (fall and spring semester) term.

“Raise Money” Chair:

This individual will oversee the work of the “Raise Money” Committee. He or she will be required to meet with the Carroll CAN President, Financial Officer, fellow Committee Chairs, and the organization Advisor prior to bi-weekly general Carroll CAN Advisory Board meetings. In addition, this individual will be responsible for coordinating meetings with the members of his or her committee on alternate weeks. The person chosen for this position commits to a year-long (fall and spring semester) term.

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“Raise Awareness” Chair:

This individual will oversee the work of the “Raise Awareness” Committee. He or she will be required to meet with the Carroll CAN President, Financial Officer, fellow Committee Chairs, and the organization Advisor prior to bi-weekly general Carroll CAN Advisory Board meetings. In addition, this individual will be responsible for coordinating meetings with the members of his or her committee on alternate weeks. The person chosen for this position commits to a year-long (fall and spring semester) term.

“Lend a Hand” Chair:

This individual will oversee the work of the “Lend a Hand” Committee. He or she will be required to meet with the Carroll CAN President, Financial Officer, fellow Committee Chairs, and the organization Advisor prior to bi-weekly general Carroll CAN Advisory Board meetings. In addition, this individual will be responsible for coordinating meetings with the members of his or her committee on alternate weeks. The person chosen for this position commits to a year-long (fall and spring semester) term.

Marketing and Communications Chair:

This individual will oversee the work of the Marketing and Communications Committee Liaisons. He or she will be required to meet with the Carroll CAN President, Financial Officer, fellow Committee Chairs, and the organization Advisor prior to bi-weekly general Carroll CAN Advisory Board meetings. In addition, this individual will be responsible for coordinating meetings with the members of his or her committee on alternate weeks. The person chosen for this position commits to a year-long (fall and spring semester) term.

“Raise Money” Committee Members:

These individuals will be responsible for creating and coordinating events at which Carroll CAN is able to raise money for various cancer organizations. These individuals will report to their committee chair for bi-weekly meetings and attend general Carroll CAN Advisory Board meetings on alternate weeks. The people chosen for these positions do not need to commit to a full year-long term.

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“Raise Awareness” Committee Member:

These individuals will be responsible for creating and coordinating events at which Carroll CAN is able to raise awareness and educate the campus and community about cancer prevention and support. These individuals will report to their committee chair for bi-weekly meetings and attend general Carroll CAN Advisory Board meetings on alternate weeks. The people chosen for these positions do not need to commit to a full year-long term.

“Lend a Hand” Committee Member:

These individuals will be responsible for creating and coordinating events at which Carroll CAN is able to provide volunteer opportunities for students, faculty, staff and administrators to assist those affected by cancer. These individuals will report to their committee chair for bi-weekly meetings and attend general Carroll CAN Advisory Board meetings on alternate weeks. The people chosen for these positions do not need to commit to a full year-long term.

Marketing and Communications Committee Liaison:

These individuals will be responsible for supporting the marketing and communication needs of the “Raise Money,” “Raise Awareness,” or “Lend a Hand” committees. These individuals will report to their committee chair bi-weekly and attend general Carroll CAN Advisory Board meetings on alternate weeks. The people chosen for these positions do not need to commit to a full year-long term.

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