

CONSTITUTION  
OF  
JOHN CARROLL UNIVERSITY PANHELLENIC ASSOCIATION

ARTICLE I. NAME

The name of this organization shall be the John Carroll University Panhellenic Association.

ARTICLE II. OBJECT

The object of this Panhellenic Association shall be to develop and maintain fraternity life and interfraternity relations at a high level of accomplishment and, in so doing, to:

- (1) Regulate the sororities on this campus in accordance with the best interests of the University and of sorority life in general.
- (2) Consider the goals and ideals of member groups as continually applicable to campus and personal life.
- (3) Promote superior scholarship as basic to intellectual achievement and encourage intellectual curiosity, cultural interests, ethics and service to our college and city communities.
- (4) Cooperate with member fraternities and the University administration in concern for and maintenance of high social and moral standards.
- (5) Act in accordance with National Panhellenic Conference UNANIMOUS AGREEMENTS and policies.
- (6) Act in accordance with such rules established by the Panhellenic Council as do not violate the sovereignty, rights and privileges of member fraternities.
- (7) Serve as a forum for questions of interest to the University and the sororities.

ARTICLE III. MEMBERSHIP

There shall be two classes of membership: Regular and Associate.

- (1) The REGULAR membership of the John Carroll University Panhellenic Association shall be composed of all chapter members in good standing of National Panhellenic Conference fraternities and all chapter members.
- (2) The ASSOCIATE membership of the John Carroll University Panhellenic Association shall be composed of all members in good standing of National Panhellenic Conference colonies.

#### ARTICLE IV. OFFICERS

- (1) The officers of the John Carroll University Panhellenic Association shall be the President, Vice President of Scholarship and Standards, Vice President of Administration and Finance, Vice President of Membership and Recruitment, and Vice President of Programming.
- (2) The officers shall be elected delegates from their respective fraternities holding regular membership in the John Carroll University Panhellenic Association. The officers shall be elected based on, and with accordance to, the established officer selection procedure. Delegates from fraternities holding associate membership shall not be eligible to hold an executive office.
- (3) The officers shall serve for a term of one calendar year, the term of office to begin at Officer Transition Weekend in January and end at Officer Transition Weekend in the following January.
- (4) The officers shall have and maintain a Grade Point Average (G.P.A.) of 2.5 or higher.
- (5) Any officer failing to perform her duties as outlined or who is in breach of her Confidentiality Agreement shall resign and a successor shall be designated as provided in Article VII, Section 5 of the Bylaws of the Constitution of John Carroll University Panhellenic Council.

#### ARTICLE V. MEETINGS

- (4) Special. A special meeting of the John Carroll University Panhellenic Association may be called by the President when necessary and shall be called by her upon the written request of any regular or associate member fraternity at John Carroll University.
- (5) The delegate from each regular or associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the John Carroll University Panhellenic Association.

#### ARTICLE VI. ATTENDANCE

- (1) Officers of the John Carroll University Panhellenic Association shall be expected to attend meetings when called.
- (2) If an officer's excessive absences (more than 3) cannot be excused, she shall be removed from her position. Excuses must be sent to the Vice President of

Administration and Finance within 24 hours after the occurring absence. An absence shall be defined as an officer's failure to give another officer her report to be read at a regular or special meeting of the council or no verbal or written knowledge of absence to another executive officer. There will be a warning given by the Vice President of Administration and Finance and/or the President after the first violation.

#### ARTICLE VII. THE PANHELLENIC COUNCIL

The administrative body of the John Carroll University Panhellenic Association shall be the John Carroll University Panhellenic Council.

It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the John Carroll University Panhellenic Association and to compile rules governing the Panhellenic Association, including recruitment and new member education, which do not violate the sovereignty, rights and privileges of member fraternities.

- (1) **MEMBERSHIP.** The John Carroll University Panhellenic Council shall be composed of one Panhellenic Delegate, and if possible one alternate delegate and one alumnae advisor from each National Panhellenic Conference fraternity chapter at John Carroll University and from such National Panhellenic Conference fraternity colonies as the council may approve for membership in the John Carroll University Panhellenic Association.
- (2) **SELECTION OF DELEGATES AND ADVISORS.** Delegates and alumnae advisors to Panhellenic Council shall be selected by their respective fraternity chapters to serve for a term of one calendar year, the term of office to begin at the Officer Transition Weekend in January and end at Officer Transition Weekend the following January. Whenever possible, the alternate delegate of one year shall be the delegate for the succeeding year.
- (3) **DELEGATE VACANCIES.** When a delegate vacancy occurs, it shall be the responsibility of the fraternity concerned to select a replacement within two weeks and to notify the Panhellenic Council Vice President of Administration and Finance of her name, address, e-mail address and telephone number.
- (4) **OFFICERS.** The officers of the John Carroll University Panhellenic Association shall serve as the officers of the Panhellenic Council. These officers shall serve as the Executive Board of the Panhellenic Council and shall have such powers and duties as are prescribed in the Bylaws of the Constitution of John Carroll University Panhellenic Association.
- (5) **OFFICER VACANCIES.** If an officer vacancy occurs, the remaining members of the council shall fulfill the duties of the Officer on an interim basis. A new application and selection process will then be held by the remaining executive board members.

(6) MEETINGS.

- (a) REGULAR MEETINGS of the Panhellenic Council shall be held weekly or as needed at the time and place established.
- (b) SPECIAL MEETINGS of the Panhellenic Council may be called by the President when necessary and shall be called by her upon the written request of any delegate to the Panhellenic Council.
- (c) EXECUTIVE BOARD MEETINGS shall meet at least once a week.
- (d) QUORUM. Two-thirds of the member fraternities shall constitute a quorum for the transaction of business.

(7) VOTING

- (a) The voting body of the John Carroll University Panhellenic Association shall be its Panhellenic Council.
  - (b) The Voting Members of the Panhellenic Council shall be the delegates of each fraternity holding regular membership. If a delegate of a fraternity is absent, her vote may be cast by an alternate delegate member of its fraternity. If both delegate and alternate are absent, a member of the fraternity may cast the vote, providing her credentials have been presented in writing to the Panhellenic President prior to the meeting.
  - (c) Two-thirds of the voting members of the Panhellenic Council shall be required to establish Total Chapter Size, recruitment rules, to set the date for recruitment and to add a chapter. A majority vote shall be required to carry all other questions, except as prescribed elsewhere in this document.
- (8) VOICE. The Panhellenic alternate delegates, unless filling a delegate vacancy and Panhellenic alumnae advisors to the Panhellenic Council shall have voice but no vote.

ARTICLE VIII. PANHELLENIC ADVISOR

- (1) The Panhellenic Advisor shall be appointed by:
  - (a) John Carroll University administrator or
  - (b) The Panhellenic Council and the Alumnae Advisory Council or
  - (c) The Alumnae Advisory Council
- (2) The advisor shall serve in an advisory capacity to the John Carroll University Panhellenic Association and its Council. (It is desirable that the advisor has experience as a Panhellenic Advisor or be a member of an NPC fraternity.)

#### ARTICLE IX. STANDING COMMITTEES

Standing Committees and special officers may be necessary to carry out the work of the John Carroll University Panhellenic Council and shall be appointed by its Executive Board to serve during the tenure in office of the Board.

#### ARTICLE X. UNANIMOUS AGREEMENTS AND POLICIES

- (1) All members of the John Carroll University Panhellenic Association shall act in accordance with fundamental Panhellenic rules and policies established by the National Panhellenic Conference in the UNANIMOUS AGREEMENTS.
- (2) All John Carroll University Panhellenic Association rules and policies shall be in harmony with those currently established by National Panhellenic Conference.

#### ARTICLE XI. VIOLATIONS

Violation of any regulations of the Constitution, Bylaws, Unanimous Agreements, Standing Rules and Recruitment regulations of the John Carroll University Panhellenic Association shall be handled in accordance with “Unanimous Agreements VII: College Panhellenic Association Judicial Procedures” through the Vice President of Scholarship and Standards.

Comment [h1]: Find!

#### ARTICLE XII. AMENDMENTS

This Constitution may be amended by two-thirds vote of the voting members of the John Carroll University Panhellenic Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

#### ARTICLE XIII. RATIFICATION

The Constitution of the John Carroll University Panhellenic Council shall be ratified by a two-thirds vote of the Council members with the authority to do so from their respective fraternities.

BYLAWS  
OF  
THE CONSTITUTION  
OF  
JOHN CARROLL UNIVERSITY PANHELLENIC ASSOCIATION

ARTICLE I. FINANCES

- (1) **CONTRACTS.** The signatures of the Panhellenic President, Vice President of Administration and Finance and the Panhellenic Advisor for John Carroll University shall be required to bind the John Carroll University Panhellenic Association.
- (2) **ACCOUNTS PAYABLE.** All checks issued on behalf of the John Carroll University Panhellenic Association shall be signed in accordance with policies of John Carroll University.
- (3) **PAYMENTS.** All payments due to the John Carroll University Panhellenic Association and Panhellenic Council shall be submitted to the Vice President of Administration and Finance, who shall record them. Checks for the payments shall be made payable to John Carroll University.
- (4) **MEMBERSHIP DUES.**
  - (a) **Amount.** The dues of each Panhellenic Association member fraternity shall be a \$6.00 assessment per member (including new members) to be paid in both the fall and spring semester. Panhellenic Council shall determine the amount of such dues at its fiscal meeting.
  - (b) **Time of Payment.** The dues of each Panhellenic Association member fraternity shall be payable no later than two weeks after invoices are handed out at the beginning of each semester.

ARTICLE II. SELECTION OF OFFICERS

A. **ELIGIBILITY**

- 1) A candidate for a Panhellenic Council officer position may not have an expected graduation date prior to the expiration of her term of office.
- 2) A candidate for an officer position must be an initiated member in good standing of a chapter holding regular membership in the John Carroll University Panhellenic Association.
- 3) A candidate for an officer position must have been a member of a sorority for one full semester prior to being elected.
- 4) A candidate for an officer position must have a minimum cumulative grader average of 2.50 and maintain this throughout time in office.
- 5) An elected officer of the Panhellenic Council may not concurrently serve as president, recruitment, or risk management of her chapter.

- 6) A presidential candidate must have had Panhellenic experience within the year prior to the election. Panhellenic experience is defined as having served for a term of one year as a Panhellenic delegate, Panhellenic officer, or chapter president.
- 7) It is suggested but not required that candidates for the offices of Vice President of Administration & Finance, Vice President for Membership, Vice President of Programming have had at least one term of Panhellenic experience (as defined above) or the equivalent chapter experience within the year prior to election.
- 8) No more than two officers may be elected from the same fraternity.
- 9) Campaigning
  - a. Each candidate must complete a Panhellenic Officer application, which describes her goals and qualifications for office.
- 10.) Slating
  - a. These interviews are mandatory for all Panhellenic Council members and all candidates.
- 11.) Elections
  - a. Each chapter should grant its delegate the power to vote in the best interest of the chapter, as perceived by the delegate, in the event of some change in the status of a candidate during the election meeting.
- 12.) The Panhellenic Council elected officers shall be announced one meeting prior to the last regular Panhellenic Council meeting of the Fall semester.

#### B. ELECTION PROCEDURES

- 1) A candidate application & information packet shall be available for women interested in running for an office at the meeting closest to October 14<sup>th</sup>.
- 2) Panhellenic Council meetings shall be held weekly during the election period, if deemed necessary
- 3) After the interview process is complete, the Panhellenic council, guided by the advisor, shall place the candidates beginning with President. Panhellenic officers shall remain unbiased to the applicants' affiliation when deciding upon the most qualified and suitable person for the position.
- 4) Each candidate has the opportunity to be slated for any position on the executive board that the current Panhellenic Council feels the candidate is qualified for.
- 5) Contact will be made during the process to guarantee that the candidate accepts the recommended position fully.
- 6) The slate will be the best recommendation of the Panhellenic Council for the executive officers of the following year and will be presented one week before the specified election date.
- 7) At the meeting prior to elections, candidate application forms & the slate will be distributed to each delegate.
- 8) During the election, each candidate must be present and make an oral presentation of three minutes or less. A brief question and answer period will follow. Delegates or chapter representatives may offer comments concerning the qualification of the candidates at this time.

9) Nominations

- a. Nominations from the floor will be taken on the election day for those candidates who have already completed the candidate application and interview process. No other candidates will be considered.
- b. Nominations must be made by a Panhellenic delegate. This delegate does not necessarily have to be from the nominee's fraternity.
- c. Nomination must be accepted in person.
- d. Following the nomination, the candidate may accept or decline the nomination.
- e. Additional comments concerning previously nominated candidates or further statements by these candidates shall not be permitted at the election meeting. A candidate who is nominated for an office at the election meeting shall be permitted to give a brief acceptance/campaign speech.

10.) Officers shall be elected in the following order: President, Vice President of Scholarship & Standards, Vice President of Membership, Vice President of Programming, and Vice President of Administration & Finance.

11.) A quorum must be present at the meeting in order to proceed with the election.

12.) In the event that more than two candidates run for an office, after the first round of voting, the top two candidates will be kept on the ballot. In the case of a tie, the Panhellenic president shall continue until a two-thirds vote is reached between the two candidates.

13.) Selection of Appointed Officers

- a. All appointed positions should be filled within one week of election through an application and interview process
- b. All applicants for appointed offices shall be required to meet the eligibility requirements set forth in Article II, Section A.

### ARTICLE III. OFFICER DUTIES

(1) The President shall:

- (a) Have overall responsibility for the operation of the Panhellenic Council.
- (b) Call and preside at all regular and special meetings of the John Carroll University Panhellenic Association.
- (c) Call and preside at all meetings of the Panhellenic Executive Board.
- (d) Serve as a member ex-officio of all Panhellenic Council committees with voice but no vote.



- (e) Review, approve, and sign all fund request forms involving the John Carroll University Panhellenic Association .
  - (f) Report as required to the National Panhellenic Conference Area Advisor.
  - (g) Maintain a complete and up-to-date President's file, which will include a copy of the current John Carroll University Panhellenic Association Constitution, Bylaws and Recruitment Rules; the current Panhellenic Association budget; the current NPC Manual of Information; the current correspondence and materials received from her NPC Area Advisor and other pertinent materials.
  - (h) Represent the Council at public occasions.
  - (i) Submit at the end of her term of office a detailed report of the President's activities to be kept for reference.
  - (j) Perform all other duties usually pertaining to this office.
- (2) The Vice President of Scholarship and Standards shall:
- (a) Perform the duties of the President in her absence, inability to serve or at her call.
  - (b) Serve as Chairwoman of the Judiciary Committee.
  - (c) Review and update the Constitution and Bylaws of the John Carroll University Panhellenic Association annually.
  - (d) Maintain responsibility for all matters pertaining to the promotion of superior scholarship as basic to intellectual development including programming, scholarships and awards.
  - (e) Submit at the end of her term of office a detailed report of the Vice President's activities to be kept for reference.
  - (f) Perform all other duties usually pertaining to this office.
- (3) The Vice President of Administration and Finance shall:
- (a) Keep an up-to-date roll of the members of the Panhellenic Council and call the roll at all Council meetings.
  - (b) Keep current statistics concerning the number of initiated members and new members of each Panhellenic Association member fraternity.
  - (c) Keep full minutes of all meetings of the John Carroll University Panhellenic Association, the Panhellenic Council and a record of all action taken by the

Executive Board.

- (d) Be responsible for the general supervision of the finances of the John Carroll University Panhellenic Association.
  - (e) Be responsible for the preparation of the annual budget with the Panhellenic advisor.
  - (f) Be responsible for the official correspondence of the Panhellenic Council including weekly Panhellenic Council and Panhellenic Executive Board minutes.
  - (g) Receive all payments due to the Panhellenic Association, collect all dues and issue receipts.
  - (h) Be responsible for the prompt payment of all bills of the John Carroll University Panhellenic Association.
  - (i) Give a written financial report at the close of her term of office.
  - (j) Maintain a complete and up-to-date file, which will include the minutes of the meetings of the John Carroll University Panhellenic Association and its Panhellenic Council from date of its organization; copies of all contracts made by the Panhellenic Council; current correspondence; financial records; NPC Manual of Information; reports of officers and committee chairman; Constitution, Bylaws and rules of the John Carroll University Panhellenic Council.
  - (k) Submit at the end of her term of office a detailed report of the Vice President of Administration and Finance's activities to be kept for reference.
  - (l) Perform all other duties pertaining to this office.
- (4) The Vice President of Membership and Recruitment shall:
- (a) Serve as general Chairwoman of Recruitment, assisted by an optional chapter member of their choice with Executive Board approval.
  - (b) Submit at the end of her term of office a detailed report of the Vice President's activities to be kept for reference.
  - (c) Serve on the Recruitment Counselor Committee, which will be chaired by the Director of Recruitment Counselors to be chosen at time of Officer Elections.
  - (d) Perform all other duties usually pertaining to this office.
- (5) The Vice President of Programming shall:

- (a) Serve as Chairwoman of an optional Programming Committee (see article V)
- (b) Keep a calendar of events being sponsored by the University and key events of fraternities and sororities. It shall also be her responsibility to keep members of the chapters informed of these events.
- (c) Coordinate general Greek and Panhellenic programming with the programming delegate from the Interfraternity Council when appropriate.
- (d) Submit at the end of her term of office a detailed report of the Vice President's activities to be kept for reference.
- (e) Perform all other duties usually pertaining to this office.

#### ARTICLE IV. THE EXECUTIVE BOARD

- (1) The Executive Board shall:
  - (a) Appoint all Standing and Special Committees and, in making these appointments, recognize representation from all member fraternities.
  - (b) Administer routine business between meetings of the Panhellenic Council when advisable and such other business as has been approved for action by Panhellenic Council vote.
  - (c) Report all action taken by the Executive Board at the next regular meeting of the Panhellenic Council, and record the action in the minutes of that meeting.

#### ARTICLE V. STANDING COMMITTEES

- (1) The Standing Committees of the John Carroll University Panhellenic Council shall be: Judiciary, Greek Week, and Recruitment Counselor Committee. Two optional committees (as deemed fit by the Officers of the Executive Council) shall be Programming and Public Relations.
- (2) Each Standing Committee shall serve for a term of one year. A chapter member from each NPC member sorority at John Carroll University will be appointed to serve on one of the Standing Committees. A committee chairwoman or member may be appointed to serve for a further term of office.
- (3) Committee Chairwomen shall be from among the Officers of the Panhellenic Association, according to the committee she represents. Immediately following the selection of officers for the ensuing year, the President-elect shall call a meeting of the Executive Board to care for the appointment of Committee Chairwomen and members.

- (4) **Judiciary Committee.**
  - (a) **Membership.** The Judiciary Committee shall consist of the Vice President of Scholarship and Standards as Chairwoman, a member from each member fraternity and the Panhellenic President and Advisor as an ex-officio member; however the chapter member representative may not hold a position on the John Carroll University Panhellenic Council at the same time as her position on the Judiciary Committee.
  - (b) **Duties.** It shall be the duty of the Judiciary Committee to deal with violations of the Constitution, Bylaws, Unanimous Agreements, Standing Rules and Recruitment regulations of the John Carroll University Panhellenic Association. It shall also be responsible for accenting high social and moral values in the lives of women's fraternity members at John Carroll University and implementing the Council's risk management policies.
  - (c) **Procedures.** The Judicial Procedures as outlined in the "Unanimous Agreements VII: College Panhellenic Association Judicial Procedures" will be followed.
- (5) **Programming Committee.**
  - (a) **Membership.** The Programming Committee shall consist of the Vice President of Programming as Chairwoman as well as a representative from each NPC sorority's chapter.
  - (b) **Duties.** The Programming Committee shall be responsible for the planning and implementation of the educational programming, for planning and supervising all social activities, as well as for keeping a current calendar of all social events of the Panhellenic Council member fraternities and of campus major social events of the John Carroll University Panhellenic Association.
- (6) **Public Relations Committee.**
  - (a) **Membership.** The Public Relations Committee shall consist of the Public Relations chair and a representative from each National Panhellenic Council Chapter.
  - (b) **Duties.** The Greek Marketing Committee shall be responsible for all forms of publicity dealing with the John Carroll University Panhellenic Association. This committee shall work closely with the Executive Board and all Standing Committees to make certain that news media is kept informed of favorable publicity about the Panhellenic Association and its member fraternities.
- (8) **Greek Week Committee.**

- (a) Membership. The Greek Week Committee shall consist of a chairwomen to be chosen during Officer elections, co-chaired with a member of the Inter-fraternity Council chairman. Other members include chapter elected representatives with no more than two from each chapter.
  - (b) Duties. The Greek Week Committee shall be responsible for all decisions dealing with the planning and implementation of Greek Week at John Carroll University. This committee shall also be responsible for informing its respective chapters of the decisions reached by the John Carroll University Greek Week Committee.
- (9) Recruitment Counselor Committee
- (a) Membership. The Recruitment Counselor Committee shall consist of the Director of Recruitment Counselors, the Vice President of Membership and recruitment, and the selected recruitment counselors for the year.
  - (b) Duties. It shall be the duty of the Recruitment Counselor Committee to learn the overall policies of formal recruitment, as well as learn what responsibilities will need to be performed during the spring semester through the week of formal recruitment in the fall. The Director of Recruitment Counselors is responsible for the overall training of the committee through a curriculum based program.

#### ARTICLE VI. ADMINISTRATION OF MEMBERSHIP SELECTION

- (1) An early fall formal recruitment period shall be held.
- (2) The National Panhellenic Conference quota-total system shall be followed.
- (3) The preferential bidding system shall be used.
- (4) Except during the early fall formal recruitment period, continuous open bidding shall be in effect during the school year for all eligible women.
- (5) Chapters which do not fill quota during formal recruitment may continue to bid and pledge to quota even if having reached quota puts them over total.
- (6) All membership selection events shall be held in on-campus facilities.
- (7) Every regularly enrolled new member, initiate or affiliate of a chapter shall be counted in the Chapter Total.
  - (a) A list of pledged, initiated and affiliated members shall be filed with the Vice President of Administration and Finance of the Panhellenic Association and with the Panhellenic Advisor by deadline given.

- (b) Any depledging, termination or other change in membership shall be reported to the President of the Panhellenic Association and the Panhellenic Adviser no later than seventy-two hours after it has occurred.
- (8) Summer contacts shall be established between the Panhellenic Association and Potential New Members by the Panhellenic Association.

#### ARTICLE VII. ELIGIBILITY FOR MEMBERSHIP AND INITIATION

- (1) A woman must be a regularly matriculated student to be eligible for recruitment and membership.
- (2) Each chapter shall abide by its National and International grade point average requirements for potential new member eligibility.
- (3) Receipt of Recruitment Application and fee by the Panhellenic Council is necessary to participate in Formal Recruitment.
- (4) A new member may be initiated whenever she has met the requirements of the fraternity to which she has accepted an invitation.

#### ARTICLE VIII. HAZING

All forms of hazing, Bid day and/or pre-initiation activities, which are defined as hazing shall be banned, whether they occur on or off University and/or Fraternity premises.

Hazing is defined as doing any act or coercing another person to do any act of initiation into any organization that causes, or creates a risk of causing, psychological or physical harm to any person. Hazing includes actions or situations that could or do result in mental, emotional, or physical discomfort, embarrassment, ridicule, or endangerment whether intentional, for fun, or by consent. Hazing is also coercing another person to violate any university policy. Obvious examples of hazing include but are not limited to:

whipping, beating, or branding; forced calisthenics; exposure to weather; forced or required consumption of any food, liquor, beverage, drug, or any substance; any brutal or cruel treatment; and, any activity which subjects any student or other person to ridicule, mental stress, or undue physical endurance, and any other activities which are not consistent with the regulations and policies of John Carroll University or the state of Ohio.

#### ARTICLE IX. EXTENSION

- (1) When all NPC chapters at John Carroll University are close to or over Total, the

Panhellenic Council shall consider raising Total or adding another chapter.

- (2) Such a chapter shall be organized through colonization by an NPC fraternity or through organization of a local sorority, which may petition an NPC fraternity for a chapter.
- (3) Consideration should be given to NPC fraternities that have previously had chapters on the campus and to those NPC fraternities which have filed letters expressing an interest in the campus.

#### ARTICLE X. VIOLATIONS

- (1) Violation of any regulations of the Constitution, Bylaws, Unanimous Agreements, Standing Rules and Recruitment regulations of the John Carroll University Panhellenic Association shall be handled in accordance with “Unanimous Agreements VII: College Panhellenic Association Judicial Procedures” through the Vice President of Scholarship and Standards.
- (2) A decision of the Judiciary Committee may be appealed by any involved party to the NPC College Panhellenic Judicial Appeals Chairman. An appeal shall be filed with the College Panhellenic President using the “College Panhellenic Notice of Appeal Form” within 48 hours of the decision.
- (1) Individual sorority women are responsible to the University in the event a policy is violated. The Sorority as a whole is responsible to the Panhellenic Council.

#### ARTICLE XI. RULES OF ORDER

The John Carroll University Panhellenic Association and its Panhellenic Council shall be governed by Robert’s Rules of Order Newly Revised except in matters specifically provided for in the Constitution, Bylaws and Standing Rules.

#### ARTICLE XII. AMENDMENTS

These Bylaws may be amended by a two-thirds vote of the voting members of the Panhellenic Council, provided notice of the proposed amendment has been given in writing at the preceding meeting.