

FACILITIES PLANNING SPACE SUB-COMMITTEE to University Space Committee

MEETING NOTES

May 8, 2018

Members in attendance: Gabriela Wanless, Tom Bonda, Jennifer Dillon, Amita Frawley, Rory Hill, Todd Bruce, Kris Willis *absent:* Jim Burke, Carol Dietz, John Jordan, Mark Storz

Action items are highlighted with this symbol: ●

1. Meeting Notes from the previous had not been drafted, nor sent out, so none to review.
2. Todd provided a detailed review of preliminary work he has done with Classroom Condition Inventory data. After Todd refines the data further in Tableau, he will share the work with committee members. All agreed that being able to manipulate the data was very interesting. We can use this information to keep track of changes over time.
 - a. A discussion ensued about course scheduling and course caps as how they relate to scheduling classes in certain classrooms. Todd and Gabriela helped explain. Currently like some other institutions, JCU uses course caps as a means to drive student behavior. New educational policies (through UCEP) will seek to revise some current practices.
3. The Facilities Summer Project list was previewed with committee members. This project list will be shared on Inside JCU later this week.
4. Kris reviewed proposed finishes for the AD Bldg Garden level flooring and paint color. Feedback was provided helping to refine the design concept.
5. Gabriela, Rory, and Tom volunteered ● to continue work with Kris on creating space guidelines and procedures.

Next meeting: TBD | TBD

Meeting Notes recorded by Kris Willis. Please review and notify of any necessary corrections.