

FACILITIES PLANNING SPACE SUB-COMMITTEE to University Space Committee

MEETING NOTES

April 17, 2018

Members in attendance: Gabriela Wanless, Tom Bonda, Carol Dietz, Amita Frawley, Rory Hill, John Jordan, Todd Bruce, Mark Storz, Kris Willis *absent: Jim Burke, Jennifer Dillon*

Action items are highlighted with this symbol: ●

1. Meeting Notes from the previous meeting were accepted. No additional comments.
2. The Classroom Conditions Inventory was conducted during spring break week with the help of several committee members. Thank you for your time! Kris completed the conditions inventory through the reminder of March when she could gain access to classrooms. An overview of the completed survey was provided to committee members. There was discussion about how housekeeping interrelates with physical conditions.
 - a. It was suggested that we need to communicate through means such as the Office of the Registrar and the Office of the Provost that faculty should be more communicative with Facilities through work orders about general conditions in classrooms, i.e. burned out light bulbs, housekeeping issues, broken items, etc. We would like to generate a culture of more care and concern for these types of spaces on campus.
 - b. Completing the Classroom Condition Inventory with a “fresh set of eyes” seems to bring to light issues that need to be tended to more than depending upon those who view these spaces on a regular basis.
3. Kris reviewed suggested edits to further refine the Classroom Condition Ratings used to evaluate the classroom conditions. All were in favor of these edits.
4. Status of the draft of the University Space Policy under community review was discussed. Comments submitted seem to be localized to concerns regarding specialized lab spaces. UCAdP will address the concerns in that committee’s next meeting.
5. The four AD Bldg classrooms (AD29, AD49, AD248, and AD249) that will be renovated with Facilities FY17/18 capital renewal funding was reviewed.
6. Tom volunteered ● to work with Kris to begin work on creating space guidelines and procedures.

Next meeting: T, May 8, 2018 | 9-10:30a | Murphy Room

Meeting Notes recorded by Kris Willis. Please review and notify of any necessary corrections.