

FACILITIES PLANNING SPACE SUB-COMMITTEE to University Space Committee

MEETING NOTES

February 27, 2018

Members in attendance: Gabriela Wanless, Tom Bonda, Rory Hill, John Jordan, Mark Storz, Kris Willis
absent: Jim Burke, Carol Dietz, Jennifer Dillon, Amita Frawley, Todd Bruce

Action items are highlighted with this symbol: ●

1. Meeting Notes from the previous meeting were accepted. No additional comments.
2. The revision made to the Classroom Conditions Ratings matrix were accepted by the committee.
3. Update regarding progress with the University Space Policy: UCAP met February 22, 2018, reviewed the proposed University Space Policy, and made additional revisions and wording enhancements. It is anticipated that the final draft of the proposed policy will be posted for general university review very soon.
4. Kris reviewed with the committee some data that Todd had shared from an online administration of course evaluations for the English department's first-year writing course in fall 2017. The responses were categorized to the question, "*How conducive were the physical attributes of the room to your learning?*" as "positive" (green), "neutral" (yellow), or "negative" (red).
5. A review of (4) AD Bldg classrooms (AD29, AD49, AD248, and AD249) that will be renovated with Facilities FY17/18 capital renewal funding will include the following:
 - a. All four rooms will be painted (including accent colors), receive new solar shades, rail rail/wall protection, and added markerboards
 - b. AD29, AD248, and AD249 will be furnished with new mobile chairs with integral writing surfaces
 - c. AD49 will be furnished with new tables and chairs
 - d. Chairs on wheels were deemed more desirable than chairs on typical sled base
6. Blocks of time will be scheduled during spring break week (March 5-9) to review classrooms to perform as much of the Classroom Conditions Inventory as possible.
7. Additionally Rory reported that there are a few rooms including the 1st floor Rodman Conference Room, 4th floor Rodman Conference Room, Muldoon Conference Room, and Conference Room B in Rec Plex that are being piloted as open and available on SpaceFinder to schedule via designated persons.

Next meeting: T, April 17, 2018 | 9-10:30a | Murphy Room

Meeting Notes recorded by Kris Willis. Please review and notify of any necessary corrections.