

FACILITIES PLANNING SPACE SUB-COMMITTEE to University Space Committee MEETING NOTES

June 15, 2017

Members in attendance: Carol Dietz, Kris Willis, Rich Bretz, Tom Bonda, Rory Hill, Gretchen Weitbrecht, Jennifer Dillon, Jim Burke, and Nick Santilli; *absent:* Connie Brooks, and, Mark Storz, Debbie Nixon

Guests in attendance: Marty Hendren, John Jordan

Action items are highlighted with this symbol: ●

1. Meeting Notes from the previous meeting were accepted. No additional comments.
2. Kris provided a presentation on JCU Learning Spaces (aka: classrooms). The sources of information and topics covered were:
 - a. the Classroom Conditions Inventory (last completed SM16)
 - b. data summarizing current JCU Learning Spaces (published in the 2016-17 Fact Book and other calculated data)
 - c. results from the Faculty Classroom Survey (conducted May 2016)
 - d. independent research and common practice information

The presentation will be shared in the FP Space Committee Shared Team Drive. Kris to post ●.

3. Discussion and general comments during the presentation:
 - a. Marty asked for clarification regarding the number of learning spaces characterized as “classroom” vs. “labs” as the numbers do not completely align with those of the Office of the Registrar’s. A quick review of the spaces included, revealed that there are departmentally scheduled spaces included that the Office of the Registrar does not specifically manage.
 - i. Data could be recalculated using only the spaces managed by the Office of the Registrar if relevant to further this presentation.
 - b. A significant percentage of the Administration Building classrooms are furnished with tabletarm chairs. These same tabletarm chairs are highly unpopular with students. The tabletarm chairs also hinder movement to small group discussions and more active learning types of pedagogy.
 - c. Many JCU Learning Spaces are crowded with too much furniture. We need to review the actual required seat counts for rooms in comparison with specific room maximum capacity vs. current conditions, especially in tabletarm spaces that seem to be the most crowded.
 - d. Mobile furniture that allows for flexible configurations in rooms that are not crowded appear to better support faculty with both delivery method and instructional techniques according to the survey feedback.
 - e. Nick was interested in the Classroom Conditions Survey document. The spreadsheet was shared with Nick post meeting.
 - f. Jennifer was enthusiastic about the presentation and suggests that Kris assemble specific recommendations for the Facilities Department capital renewal funding to present to the FP Space Committee for next step buy-in.

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g. Next Steps:

- i. Review this presentation with Deans and Assistant Deans to determine how best to share information back with faculty as promised following the SP16 survey.
- ii. Nick suggested that we should look at gathering additional feedback within divisional areas vs. individual departments.
- iii. Gather student feedback in focus groups early fall semester.
- iv. Make recommendations.

4. It was noted that preliminary work has been done in small group to review a draft of a Furniture Acquisition Policy. The original draft is posted on the Google Team Drive. All members have been designated as “can comment”. Please review and click on “suggesting” to provide comments or edits on-line.

Next meeting: date: TBD | time: TBD

Meeting Notes recorded by Kris Willis. Please review and notify of any necessary corrections.