

FACILITIES PLANNING SUB-COMMITTEE to University Space Committee

MEETING NOTES

July 18, 2016

Members in attendance: Carol Dietz, Kris Willis, Rich Bretz, Tom Bonda, Debbie Nixon, Connie Brooks, Caragh Rose, Martha Wong, Rory Hill, Gretchen Weitbrecht, Bill Barker

Action items are highlighted with this symbol: ●

1. Meeting Notes from the previous meeting were accepted. No additional comments.
2. The Classroom Conditions Inventory was in progress. Comments were provided from people assisting with review. Summary of the comments:
 - a. some spaces need refurbishment, but overall classrooms are not miserable
 - b. pleasantly surprised
 - c. housekeeping issues
 - d. we have diverse environments between buildings and types of rooms
 - e. observation that DSC is more open and quiet vs. AD Bldg is congested and more high school environment
 - f. some outdated furniture, including the tabletarm chairs typical in AD Bldg and O'Malley
 - g. generally very nice
 - h. AD Bldg classrooms are the least nice since they are older and rather plain; BSOB classrooms are a mixed bag; accent color walls dress up the spaces
 - i. cleanliness is an issue, both in terms of housekeeping and with people leaving things in the room (on the shelves in lecterns, on tables, etc.)
 - j. inconsistency or lack of trash cans in classrooms
 - k. large qty of small pieces of chalk left in chalk tray
 - i. is there some type of recycle use for small pieces of chalk?
 - l. from faculty stand-point desire to have clocks in classrooms
3. Thank you to members who participated and assisted in review of classroom conditions! The inventory was completed in mid-August.
4. Connie reviewed items she found while researching on topic of space request templates and space scheduling from a couple of schools.
5. Exercise Science will use DSC lab classroom W116 to teach anatomy and physiology courses, same as Biology. With the investment in specialized testing equipment for Exercise Science of a treadmill, metabolic cart, and other small equipment items dedicated lab space is needed.
6. Requests for space for Title IX, Student Financial Support Services, Student Learning Commons expansion, Academic Resource Center, and Burton Morgan Foundation classroom were reviewed with the committee.
7. The Faculty Classroom survey was completed in June. We had 108 respondents. The data needs to be organized and reviewed.

Next meeting: TBA;

Meeting Notes recorded by Kris Willis. Please review and notify of any necessary corrections.