

**JOHN CARROLL UNIVERSITY
PROVOST'S COUNCIL**

Jeanne Colleran, Medora Barnes, Sherri Crahen, Margaret Farrar, Sr. Katherine Feely, SND,
Martha Mondello Hendren, Jim Krukones, Mark McCarthy, Al Miciak, Michelle Millet,
Terry Mills, Maryclaire Moroney, Ed Peck, Mindy Peden, Nick Santilli, Elizabeth Stiles,
Brian Williams, David Wong.

May 11, 2016

8:30 a.m.; CAS Dean's Conference Room

Minutes

Present: J. Colleran, M. Barnes, G. Compton-Engle, S. Crahen, M. Farrar, K. Feely, M. Hendren, J. Krukones, M. McCarthy, A. Miciak, M. Millet, T. Mills, M. Moroney, E. Peck, N. Santilli, E. Stiles, B. Williams, D. Wong

The minutes of the meeting of April 27 were approved.

As a follow-up to the PC meeting of April 13 (at which members divided themselves into three smaller groups to discuss the significance and accomplishments of the PC), two summaries were prepared and distributed to members. One of them organized the responses of the small-group discussions to four designated questions by group; the other gathered all of the small-group responses and organized them by question. J. Colleran said that both handouts would be added to the Notice Report scheduled for submission to the HLC by July 1. M. Farrar suggested that they be framed as the PC's reflection on its own work. She also urged caution in making commitments to certain groups, referring as an example to the idea of appointing a representative to the PC from Staff Council.

The PC next turned to issues of membership and agenda-setting for 2016-17. T. Mills asked whether we had changed the student experience. J. Colleran suggested that we had gotten our footing and could now move forward in a more systematic way. For that purpose, added N. Santilli, the Strategic Plan provides a guide. When J. Colleran raised the issue of representation on the PC, M. Farrar said she was not sure whether a representative from IT should be a regular member, as had been suggested. M. Hendren noted that IT lacks a context for PC requests and, for that reason, needs to be more involved. B. Williams added that, while IT has a committee focused on academic concerns, the committee has no connection to the PC. A. Miciak urged bringing IT into Provost's Council discussions on a regular basis. J. Colleran resolved to ask John Sully to join the PC. She also asked whether Peter Kvidera, as Core director, should be invited to become a member. M. Farrar said that we want to be respectful of his time. A. Miciak noted that we might want to provide some guidance to the Core Committee. J. Colleran thought it important to engage the director of more than one-third of the student academic experience. M. Moroney and E. Peck thought likewise, especially now that the Core is new. N. Santilli said that, if we agree that the membership of the PC ought to reflect our work, then the Core director needs to be here. M. Moroney framed it as a matter of continuous improvement. Noting consensus for the idea of inviting the Core director to join the PC, J. Colleran said that she would invite Peter Kvidera to do so.

M. Farrar said that an agenda published at the start of the academic year would enable the PC to solicit input from appropriate groups, including Staff Council, an idea endorsed by J. Colleran. J. Colleran said that she would send a message about PC membership to the campus community.

On the issue of next year's PC agenda, members made several suggestions. M. Hendren proposed curriculum oversight and an Academic Policy review, partly due to policy gaps that put us at risk. M. McCarthy said that we lack policies on specific matters and could benefit from a University policies group. J. Colleran brought up the recommendation made by Tom Longin and Dave Short about overhauling the University's committee structure; indeed, this was one of the principal tasks that the UCCG had set itself. The goal would be reducing the 8-9 University committees to three or four; if a committee could not be linked to one of these major committees, then it would be eliminated. M. Barnes said that simplifying the committee structure had faculty support. T. Mills mentioned the Committee on Diversity, Equity and Inclusion, partly because the Committee's membership is determined by the PC. The DEI's members had recently attended a workshop at OSU and had attended talks by several effective speakers, some of whom might be invited to JCU. M. Farrar was inclined to agree with N. Santilli's suggestion that we take our cues from the Strategic Plan, put the new Core on our agenda, and let more detailed things work themselves out. A. Miciak suggested efficiency as another possible theme, especially in view of our small support staffs. S. Crahen said the graduate student experience deserved consideration. M. McCarthy suggested Career Services, although perhaps not immediately. N. Santilli observed that several of these suggestions represented threads in the academic part of the Strategic Plan. J. Colleran said that in the fall we will ask different groups to review an action plan developed by the UCCG and have it ready to go within a semester.

Bringing the meeting to a close, J. Colleran expressed profound thanks to all of the PC members for their work during the year, especially faculty members whose terms were coming to an end.

Minutes recorded by J. Krukones