

**JOHN CARROLL UNIVERSITY
PROVOST'S COUNCIL**

John Day, Lauren Bowen, Jeanne Colleran, Sherri Crahen, Barbara D'Ambrosia, Roy Day,
Kathleen Dean, Dwight Hahn, Jim Krukones, Anne Kugler, Mark McCarthy, Sheila McGinn,
Paul V. Murphy, Karen Schuele, Brian Williams, David Wong.

March 14, 2014
Minutes

Present: John Day, Lauren Bowen, Jeanne Colleran, Sherri Crahen, Barbara D'Ambrosia, Roy Day, Kathleen Dean, Dwight Hahn, Jim Krukones, Anne Kugler, Sheila McGinn, Karen Schuele, Brian Williams, David Wong.

J. Day convened the meeting at 3:10 p.m.

The minutes of the February 26, 2014, meeting were approved with the following change: "There was discussion of a variety of issues that can impact a student's experience. B. Williams noted that the Faculty Committee on Enrollment had raised as an example the use of full-time vs part-time faculty (i.e., office hours)..." ...K. Dean noted that this information is available on the NSSE survey.

K. Dean reported on a crosswalk showing the commonalities between the learning goals of Academic Affairs and those of Student Affairs. Work was done in the Student Affairs division to map the nine Academic Learning Goals to the four broader Student Affairs Learning Goals. Where most goals overlap, some Student Affairs' goals remained outside those of Academic Affairs. It was noted that there was opportunity for discussion of the outlying goals, and that things could move. K. Dean hoped to have a broader discussion among all faculty and staff regarding this issue. She also suggested that the Provost's Council might want to revisit this topic, and ask M. McCarthy and S. Crahen talk to on the subject.

J. Day suggested that the Provost's Council might want to return to this configuration at a later meeting, and noted that the information helps in discussing our support of the first-year experience.

L. Bowen reported on a recent meeting where there was discussion and an inventory of the first-year experience, in order to catalog what we do, think about why we are doing it, and see if there are any gaps or redundancy in our offerings, to better support and help students programmatically. She distributed a list of first-year programs and experiences, showing how many have 100% student participation, .e.g., Orientation, Cohort Advising, the Student Affairs' Alcohol Education program. Also listed were those programs with more variable participation, e.g., AR120 (10% participation), Learning Commons (approximately 10-20% of first-year students.)

L. Bowen said that we need to look at what we can do to maximize the likelihood of achieving 100% participation in a program. It was noted that a program with 100% participation provides an opportunity to deliver another message to students, that touching base in those moments is important. We need to look at what goals can be addressed at such times. It is important to

develop an inclusive inventory of programs, see which efforts help us to attain our goal, and coordinate functions.

L. Bowen said that, with the launch of the new Core, next year would be the time to think about any changes to the first year experience. All ideas need to be on the table as the new Core is imagined.

Suggestions were made about changing Orientation and adding block scheduling. It was pointed out that our Orientation is extremely popular, an important opportunity in the summer to reinforce that the student has made the right choice in coming to John Carroll. A discussion ensued on block scheduling and using technology to change what we do, and use the time students are physically present to do things that can't be done any other way. It was also pointed out that block scheduling would allow time to add sections of a class earlier. It was noted that M. Moroney should be part of any subsequent conversation about block scheduling.

Suggestions were made for follow-up tasks: to compile a more complete list of opportunities offered to first-year students (e.g. add intercollegiate athletics, campus ministry programs, BSOB professional development program); look at those programs with 100% participation and see which of our goals can be addressed in those programs; look at which efforts work to attain our goals; work on an easily accessible landing page to get ready for the incoming first-year class..

L. Bowen said that she will follow up with her group and provide a progress report at the next meeting.

K. Dean made a presentation on the UPG Goal 11: Create an integrative learning experience for all students by means of high-impact education practices (AAC&U). Information on Goal 11 and on the AAC&U/LEAP High-Impact Education Practices was distributed prior to the meeting. She noted that elements in Goal 11 help define and explain what we do. The information helps define outcomes and the linking of Academic Affairs Learning Goals to Student Affairs Goals. The process has had a good start: we need to see if we can push harder in the direction of integrating of the two sets of goals. The goals may not completely overlap but can show where we are missing opportunities.

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,
Barbara Lovequist

Upcoming Spring 2014 meeting dates:
Wednesday, March 26 – 9:00-10:30 AM
Wednesday, April 9 – 9:00-10:30 AM
Friday, April 25 – 3:00-5:00 PM
Wednesday, May 7 – 9:00-10:30 AM