
Thursday, November 7, 2013

LSC Conference Room

Minutes

Present: J. Day, M. Berg, M. Bestul, J. Carfagno, S. Crahen, A. R. Day, D. Ketterer, J. Krukones, A. Kugler, K. Lis Dean, J. Martin, R. Mausser, A. Nagy, J. Smith, M. Valencia, B. Williams, D. Wong

The meeting began at 8:39 am with J. Day welcoming the committee. J. Day asked for approval of the October 10th minutes. The minutes were approved.

J. Day announced that today's meeting would be a work session and that small group meetings had taken place in anticipation of today's meeting.

J. Krukones provided an update on Goal Five for which he and Tom Zlatoper are the goal stewards. This goal addresses achieving academic excellence by means of an integrated planning approach.

J. Krukones showed the committee the new academic learning outcome link on the John Carroll homepage.

He shared information about Objectives 24 – 26:

- Objective 24 (*Secure faculty approval of the institutional academic learning goals*) is completed.
- Objective 25 (*Complete the work of the APTF through the working groups*) is near completion.
- Objective 26 (*Design and implement an academic program and resource allocation process*) has been slightly reorganized.
- Objective 26b (*Maintain resources to support program innovation includes an action step calling for the continuation of the “seed money” program.*)

J. Day asked whether Objective 26, action step 1, will need a protocol that is broader in scope than the current one for starting new programs. A.R. Day feels the existing protocol will fulfill the requirements.

J. Day would like to assign this action step to the faculty.

J. Carfagno suggested that the seed money program be expanded and not simply maintained. M. Berg agreed that the program must be nurtured in order to thrive.

R. Mausser mentioned that good ideas often find funding from net tuition revenue and should be encouraged. Presently, internal funds are limited and the campus needs to keep exploring new programs. J. Day mentioned that the

initiative for new programs has shifted to the deans. A.R. Day pointed out it is self-defeating to encourage only new programming. He hopes vibrant programs will be promoted if needed.

J. Day invited A. Kugler and A.R. Day to update the committee on Goal 7, which calls for investing in professional development of faculty, and consists of the following three objectives:

- Objective 32 (*Expand funding for teaching innovation, faculty research, student-faculty research, and professional travel*),
- Objective 33 (*Support the development of faculty as innovative teachers and productive scholars through regular programming*).
- Objective 34 (*Provide appropriate resources, space, and services in support of faculty work as teacher-scholars through the Library, ITS, and other means*).

J Day mentioned that Grauels have never had their own well to draw from and have always been funded out of the part-time faculty budget. R. Mausser said that, historically, research at John Carroll has been unfunded. A. Kugler noted that Cathy Anson is now prepared to assume a larger role in helping faculty secure grant funding.

J. Day mentioned that John Carroll has been approached about collaboration by a number of institutions and is nearing the limit of its capacity to engage in such collaborations.

J. Day asked for an update on Goal 10, for which M. Bestul, Bud Stuppy and P.V. Murphy are the stewards. This goal calls for investing in the professional development of staff and of administrators.

M. Bestul feels the University is presently in a good place regarding this goal. He suggested the appointment of a project manager to oversee the professional development of all FSA's.

M. Bestul also distributed a handout on Objective 43 that included information about training in leadership, basic office technology, communication skills, and supervision. Tutorials are available to update the FSA's on new office processes. He would like to implement ongoing programs to train FSA's on topics such as sexual harassment and diversity.

J. Day asked for any comments. He thanked M. Bestul and the committee.

The meeting adjourned at 9:50 am

Respectfully submitted,

Marianne Cicirelli