

University Planning Group

Thursday, September 19, 2013

LSC Conference Room

Minutes

Present: J. Day, M. Berg, L. Bowen, J. Carfagno, J. Colleran, S. Crahen, A.R. Day, D. Ketterer, J. Krukones, A. Kugler, S. Kus, K. Lis Dean, B. Martin, R. Mausser, A. Nagy, K. Rossi, K. Schuele, J. Smith, M. Valencia, B. Williams, D. Wong.

Guest presenter: Karen Solomon from the Higher Learning Commission

The meeting began at 8:36 AM with J. Day welcoming the committee. He announced that there will be new members joining the committee, and asked those present to introduce themselves. J. Day asked for approval of the April 25, 2013 minutes. The minutes were approved.

K. Lis Dean took the floor and introduced Karen Solomon, who will speak about what John Carroll can expect during the February visit, how the HLC will be engaging the community in the next month, and how we will be flowing into the new accreditation process.

K. Solomon showed the committee a power point presentation with an overview of the review process. She explained how the process has changed since the last review in 2004.

Peer reviewers are scheduled to arrive on campus on Sunday, February 9, 2014, will leave on Tuesday, February 12, 2014. The peer reviewers will be ready to engage the campus community in conversation to understand how we meet the criteria. They will provide a summary of the strengths and weaknesses of the institution at the end of the visit, but not a recommendation on accreditation status.

Faculty, staff, and students will have the opportunity to participate in open meetings with the site team.

The basic evaluation process consists of

- institutional preparation - self-evaluation, analysis and evidence
- evaluation - peer review, evaluation recommendations, and institutional response

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The decision process consists of

- institutional action - council reads the record and takes action
- informs the institution in a written report

The HLC has instituted a new process, “Pathways” and will touch base and review the institution at the 4 and 6 year mark rather than every 10 years. This model will permit the HLC to monitor the progress of the commission’s recommendations.

The HLC will expect a yearly update from the university and will evaluate institutional data regarding financial indicators, significant change in enrollment, and faculty/student ratio.

K. Solomon answered questions from the committee.

K. Lis Dean passed out a document summarizing the Strategic Initiatives and Goals. The yellow highlighted sections are marked for priority attention for 2013/2014. She noted that Goals 1 and 19 are in pretty good shape.

J. Day noted that the 19 goals are stable with no changes being made to those. The action steps have been refined to produce a sharper document.

J. Day asked if there was any other business. None was mentioned.

J. Day thanked K. Solomon and the group.

The meeting adjourned at 9:56 am.

Respectfully submitted,

Marianne Cicirelli