

# University Planning Group

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Thursday, January 31, 2013

LSC Conference Room

## Minutes

Present: J. Day, M. Berg, M. Bestul, L. Bowen, J. Carfagno, S. Crahen, D. Ketterer, J. Krukones, S. Kus, K. Lis Dean, M. Marsilli-Cardozo, B. Martin, M. McArdle, M. McCarthy, P.V. Murphy, A. Nagy, D. Pruce, K. Rossi, K. Schuele, J. Smith, M. Valencia, B. Williams, D. Wong.

J. Day called the meeting to order at 8:43 am and welcomed the group. He welcomed the new Student Union President and UPG representative, Kim Rossi, and Matt Berg who joined the UPG this academic year. The committee introduced themselves and welcomed Kim and Matt.

J. Day recapped the progress of the Strategic Goals and Initiatives (SG & I) document and reiterated its format. The objective of the next several weeks is to move all the goals to the action step and timeline phase. As work ensues, some rearranging of the goals is logically occurring. Two goals under SI 6 have been developed to the next tier of development.

L. Bowen provided a quick overview of the progress of SI 4 goal 2 with the January 28<sup>th</sup> implementation of the Learning Commons in the Grasselli Library. The Learning Commons is a pilot program, and is the first phase of a more ambitious student support system being established. She hopes to initiate workshops to help students prepare for the GRE, LSAT, MCAT, and other testing.

The Learning Commons goal stewards, L. Bowen, M. Moroney, M. Millet, will summarize and update their work on the goals to document the completion of objective 2.

J. Day began discussion of SI 4 Goal 2, Objective 1. The remainder of the meeting was used by the goal stewards to work on their assignments to bring the work to the next level of action steps. The committee broke out to work with the goal stewards as follows:

SI 1 / mission related issues - J. Day and P.V. Murphy

SI 2 / Goal 1 – J. Krukones, M. Valencia, M. Berg and Maria Marsilli-Cardozo

SI 3 / Goal 1 – S. Kus, J. Smith and P.V. Murphy

SI 4 / Goal 1 – M. McCarthy and B. Williams

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SI 4 / Goal 2 – L. Bowen, S. Crahen and K. Rossi

SI 5 / Goal 3 – M. Bestul and D. Wong

SI 6 / Goal 1 – K. Schuele, M. McArdle, A. Nagy and B. Martin

SI 6 / Goal 3 – D. Pruce and J. Carfagno

J. Day thanked the committee and charged them with the task of moving their work to the next level. K. Lis Dean should receive the goal steward's work on the goals, action steps and timeline to allow the SG & I document to be updated before the next meeting February 21, 2013.

The meeting adjourned at 9:58 am.

Respectfully submitted,  
Marianne Cicirelli