

MID-TERM TENURE REVIEW

Timetable

<i>Step</i>	<i>Signatures and Dates</i>	
1. Candidate submits Mid-Term Tenure Review Dossier to Department Tenure Committee	_____ Candidate	_____ Date
Deadline: March 1	_____ Tenure Committee Chair	_____ Date
2. Department Tenure Committee has formal meeting with Candidate	_____ Candidate	_____ Date
Deadline: As soon as possible after the review of the dossier by the Department Tenure Committee	_____ Tenure Committee Chair	_____ Date
3. Department Tenure Committee completes its report and recommendation and forwards them, along with dossier and material from earlier tenure reviews, to appropriate Dean	_____ Tenure Committee Chair	_____ Date
Deadline: April 1		
4. Committee of Academic Deans completes its own report and recommendation; on behalf of COAD, appropriate Dean forwards them, along with other relevant materials, to the Provost & Academic Vice President	_____ Dean	_____ Date
Deadline: May 1		
5. Provost & Academic Vice President makes decision regarding Mid-Term Tenure Review and informs the Candidate, Department, Department Tenure Committee, and appropriate Dean of that decision	_____ Provost & Academic Vice President	_____ Date
Deadline: By the end of the academic year		
6. On behalf of COAD, appropriate Dean communicates to the Candidate who is continuing on the faculty, as well as to Department Tenure Committee, any areas of concern and suggestions for improvement	_____ Dean	_____ Date
Deadline: By the end of the academic year		