Student Employee Pay Rate Adjustment

Instructions:

- Click on the box to type your entry.
- List the positions that you wish to pay a rate other than the established "new hire" or "returning rate" (For 2019 the new hire rate is \$8.55 and returning is \$8.80)
- Your justification should include your reason for the increased rate and the special skills that your student employees possess. Requests should only be made if the current budget can support the pay increase.
- Please route this signed and scanned form via e-mail to Melanie Moss at mmoss@jcu.edu. You will receive confirmation as soon as possible.

Please state the justification for this request: I verify that our current budget can support this increased rate. Request Date Prepared by Email Address Phone Number ignatures Department Chair/Director Date Date Date Justification for Denial Denied	Dr	sition Title(s)		Requested Pay Rate	
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