

IMPACT on Wellness Newsletter

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In this issue:

- Authentic Relationships
- Texting
- The Flu
- Sleep
- Difficult Situations
- Did You Know: Health and Wellness
- Webinar: Nutrition
 Know How

We Are Here For You!

Your IMPACT Solutions Employee Assistance & Work/ Life Program is available to you, your household members, dependents, parents, and parents-in-law 24 hours a day, every day of the year.

Qualified mental health professionals are always ready to help you with everyday life issues like stress, problems with teens, conflicts with coworkers, marital strife and so much more.

To connect with services call: 800-227-6007

Building More Authentic Relationships

Authentic relationships are those that allow us to show our true selves. Authentic relationships at work have value because they reduce stress, allow us to feel more connected, and give our jobs meaning. It can be riskier at work to let



our guard down and allow our limitations and vulnerabilities to show, so building authentic relationships must be a conscious process such as committing to the following steps:

Step 1: Do your job well and be a team player. Getting the work done is still priority one, and it's critical to building a foundation of trust.

Step 2: Be genuine. People are attracted to those who are genuine because they project safety, honesty, acceptance, and a willingness to be vulnerable; in turn, their real personality becomes more visible. Genuine people are approachable, so growing relationships with them is easier.

Step 3: Show genuine interest in others' needs and concerns.

Step 4: Notice how the reciprocity of coworkers grows more authenticity in your relationships with them.

Are Smartphones the New Water Cooler?

It's easier to text a coworker down the hall than to stand at a water cooler, but is



your texting interfering with productivity? It's a growing topic of discussion among employers. Like when you're hanging out at a water cooler, time can pass by when the topic of conversation is compelling. Some companies have policies about texting while others do not. But even if yours doesn't, come up with your own personal texting management rules, or—even better create some rules among your coworkers to put boundaries on the time spent, and the amount of texting, so your organization isn't robbed of productivity.

Flu and the Workplace Don't Mix

The worst of flu season is not over. If you get the flu, stay home. If you know others who are sick with the flu, urge them not to come to work. The flu is not like a "super cold," this year's strain has killed even some who were extremely physically fit. The U.S. Centers for Disease Control and Prevention recommends you see your doctor if you have difficulty breathing, shortness of breath, chest or severe abdominal pain, confusion, or sudden dizziness. Don't try to tough it out. Flu symptoms may be delayed for days after you are infected, but you can infect others before you know you are sick. To help avoid the flu, wash your hands; use disinfectant wipes; and avoid touching your mouth, nose, and eyes. Yes, the flu virus can enter your body through your eyes-for example, from rubbing your eye after touching an infected elevator button.

Sleep—A "Fountain of Youth"

Although there is no such thing as a "fountain of youth," many researchers are convinced that guality sleep comes closest to its benefits. Seek help for sleep troubles from appropriate health resources. Start with a doctor, counselor, credible book, or your health and wellness advisor. Research studies on those who get better sleep show improved memory, reduced depression, improved self-confidence, lost weight, looking younger, increased creativity, improved mood, increased energy, prevention of cognitive decline in later life, reduced pain, better work performance, and even positive benefits in decision making leading to business and financial success. One study showed that 17 hours without sleep equates to an impaired brain with a .05 percent blood alcohol level. Visit www.MyImpactSolution.com for more sleep tips.

Dealing with Difficult Situations at Work

Difficult situations at work—major errors, sudden change, conflicts, and emotional meltdowns—affect every workplace. A popular question in employment interviews is "Can you give me an example of a difficult situation and how you handled it?" Often full of drama, difficult situations (you know them when you experience them) require maturity, skill, and a cool head. Minimizing disruption to the workplace is the goal, and bosses typically know who they will turn to for help in managing difficult situations. Here are a few tips to help that person be you:

- 1. Challenges and curveballs happen at home and at work. Don't be surprised by them. See conflict as normal and change as inevitable.
- 2. Accept these realities when they happen, and resist the impulse to emotionally respond to them.
- 3. Avoid being pulled into the drama of a difficult workplace situation.
- 4. Maintain a cool head by understanding that all crises, large and small, have beginning and end points; a resolution will come.
- 5. When focusing on resolution, avoid blame and over-attention to symptoms. Think: "What's the real problem here?" to help identify the best approach.
- 6. Maintain an attitude of "opportunity found." This "lens" or point of view will help you spot opportunities to make things better that can help prevent a recurrence of a similar difficult situation.



Information in IMPACT on Wellness is for general information purposes only and is not intended to replace the counsel or advice of a qualified health professional.

You can contact IMPACT Solutions for professional counseling and guidance 24 hours a day at 800-227-6007.

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