

*Transform the JCU
Greek Community!*

**IFC Executive Board
Application Packet**

IFC Officers...

- Develop leadership skills and abilities.
- Represent the entire Fraternity community to the school administration and JCU community.
- Shape the Greek Community through programming and policy decisions.
- Plan, execute, and improve major Greek events.
- Assist in managing the Greek Life budget.
- Meet, interact, and develop friendships with men from all fraternity chapters.

Applications are due Wednesday, November 20th, 2013

**Please turn in completed applications to the Greek Life
Office (Next to SUPB)**

What You Need To Know Before Applying!

1. What is the Interfraternity Council?

The Interfraternity Council (IFC) is the governing body of the fraternities at John Carroll. It consists of five executive officers, three chairmen, and the presidents of each chapter. IFC is in charge of planning major Greek events (i.e., Greek Week, Formal Recruitment, All-Greek socials, etc.), developing and enforcing policies pertaining to the fraternity community, promoting Greek unity, and enhancing the Greek image on campus. IFC also works with the Student Union, fellow student organizations, and the school administration to promote Greek Life and provide social and educational programming for the entire JCU community.

2. Why Should I apply to be an Executive officer of IFC?

By becoming an IFC Executive Officer, you have the power to transform your Greek Community. You will be directly involved in programming events such as Greek Week, Formal Recruitment, the Greek Graffiti Party, Greek socials, and much more. You will also be able to work with the school administration and the Student Union to improve Greek Life on campus. Furthermore, you will have the opportunity to attend John Carroll's Officer Transition Weekend. If you have ever complained about the state of Greek Life at JCU, this is your chance to improve our Greek community!

On a personal level, IFC Executive Officers will learn important leadership skills that cannot be acquired elsewhere. You will learn how to mediate disputes between organizations. You will learn effective communication and management skills. And by working with men from all fraternity chapters, you will learn the importance of cooperation and interfraternal brotherhood. Additionally, IFC leadership always looks good on resumes!

3. What is the application process like?

You will need to complete this application and turn the applications in to the Greek Life Office no later than November 20th, 2013. After this date, you will be asked to attend a brief interview with members of the current IFC executive board. On December 1st, a formal election will take place and you will be required to give a 3-5 minute speech in front of an election committee, the Interfraternity Council, and members of the Greek community. After the election speeches, each chapter delegate and IFC will vote and the new executive board will be announced.

4. Are there any requirements to apply for a position?

YES! You must have a cumulative GPA of at least 2.5, and you must be in good standing with your fraternity. You **MUST** be able to meet weekly with IFC and weekly/bi-weekly with the primary fraternity/sorority advisor. These requirements will be strictly enforced. Please see the IFC Constitution for complete details. Previous leadership experience in your chapter is not required, but encouraged.

5. What are the duties of each position?

The Executive board is composed of five positions.

1) ***IFC President***

- Schedule and facilitate all meetings of IFC
- Providing resources to chapters who are looking for improvement in areas
- Works with the fraternity/sorority advisor to ensure the welfare of IFC
- Assists Vice Presidents in their respective matters
- Facilitates elections of IFC Executive board
- Be the main representation of IFC and Fraternity life at John Carroll

2) ***VP of Brotherhood and Service***

- Assist in coordinating educational speakers
- Coordinate brotherhood events
- Help coordinate the SUPB/Graffiti Party for New Student Orientation
- Work with the Panhellenic Council to plan all-Greek events

3) ***VP of Recruitment and Membership***

- Facilitate Formal Recruitment during the Fall Semester
- Provide recruitment information to chapter recruitment officers
- Maintain an up-to-date roster of potential members
- Be a resource for any and all potential members and their families
- Work with the fraternity/sorority advisor to maintain equality in recruitment

4) ***VP of Standards and Risk Management***

- Maintain the IFC Constitution and Bylaws
- Propose any amendments to said Bylaws
- Coordinate and advise a judicial board with justices from each chapter
- Facilitate judicial hearings
- Work with the Greek Life advisor to discuss issues that may exist between and among the chapters

5) ***VP of Finance and Administration***

- Record minutes at IFC meetings
- Maintain the budget of IFC
- Collect chapter dues
- Maintain a master calendar of all chapter events

The Interfraternity Council
EXECUTIVE BOARD APPLICATION

Please detach this page from the rest of the application and print all information legibly. Applications are due by November 20th. Please turn your completed application to envelope on the Greek Life office door.

Name: _____ Banner ID: _____

Email: _____

Cell Phone: _____

Fraternity: _____ Join Pledge Date (Semester & Year): _____

IF YOU LIVE ON CAMPUS: Residence Hall: _____ Room #: _____

IF OFF CAMPUS: Address: _____ City: _____ Zip: _____

Extracurricular Activities/Involvement: _____

Major: _____ Cumulative GPA: _____ Most Recent GPA: _____

Please list in order (1-5) which positions you would like to run for:

IFC President

VP of Brotherhood and Service

VP of Recruitment and Membership

VP of Standards and Risk Management

VP of Finance and Administration

On a separate sheet of paper, please respond to ALL of the following items. Responses should be typed and stapled to the back of this application form.

- 1) Please describe any chapter or campus leadership experiences that have prepared you for this position.
- 2) What do you believe are the most important issues facing Greek Life at JCU today?
- 3) What do you believe that IFC's role is within the Greek community?
- 4) What other time commitments will you have during the next year?
- 5) **In addition to the essay questions, please submit your resume**

INTERVIEWS: Please indicate the days and times in which you are available for interview (November 21 – November 26).

ACKNOWLEDGEMENTS

By submitting this application, I attest that the information I have provided is true and accurate to the best of my knowledge. Further more, I allow the Office of Student Activities access to my academic records to verify my eligibility for an IFC Executive position.

Signature: _____ **Date:** _____