

## **Participant Contact Information Sheet**

*- Center for Global Education -*

To be given to each participant's designated emergency contact (parent, guardian, spouse, etc.) and each program leader.

### **IN CASE OF EMERGENCY CONTACT:**

**During regular office hours, Monday-Friday, 8:30 am to 5:00 pm EST**

- **Center for Global Education, B 104**  
216 397 1907 – Pam Mason – [pmason@jcu.edu](mailto:pmason@jcu.edu)  
216 397 4212 – Megan McBride – [mmcbride@jcu.edu](mailto:mmcbride@jcu.edu)  
216 397 4320 – Melanie Hahn – [mhahn@jcu.edu](mailto:mhahn@jcu.edu)

**Outside of regular office hours:**

216 397 2343 – Please leave a message including a call back number. We will respond as quickly as possible.

### **INSURANCE INFORMATION:**

- **CISI (Cultural Insurance Services International):**

For claim submission questions, call (203) 399-5130 or e-mail [claimhelp@culturalinsurance.com](mailto:claimhelp@culturalinsurance.com).