

**JOHN CARROLL UNIVERSITY
THE WILLIAM P. HOFFMAN SCHOLARSHIP
DESCRIPTION AND GUIDELINES**

The William P. Hoffman Endowment for Professional Development is a memorial tribute to Dr. William P. Hoffman who was a professor in the John Carroll University Department of Education and School Psychology (DESP). He worked with the Educational Administration program from 1970 to 1980. The purpose of this endowed award is to recognize and support an outstanding scholarship and leadership in education.

Dr. Hoffman was a well-respected educator in the greater Cleveland area who had a positive influence on several generations of junior high and high school students, classroom teachers, faculty members and graduate students. Prior to his service at John Carroll University, he served for 30 years in the Cleveland Public Schools as a secondary teacher, building administrator and assistant superintendent. He was especially appreciated by his students and colleagues for his friendly nature, his advice to struggling students and teachers, and his knowledge and leadership. It is hoped that his remarkable insights, enthusiasm and wisdom will be carried on by the future educators who receive the award on the basis of their significant contributions to all the people whose lives they touch as well as to the field of education through their leadership, scholarship and service.

Requirements

Applicants must be either a senior in the undergraduate education program or a graduate student with a minimum grade point average of 3.0 or higher. Applicants must complete the attached application and submit all supporting materials to the committee. Graduate students must also submit an undergraduate transcript.

The selection process.

The selection committee includes two DESP faculty from the awards committee, Associate Dean of the Social Sciences, Education & Global Studies, and DESP Chair. The deadline for applications and supporting documentation is October 31 of fall semester. Finalists will be selected on the merit of their application. Recipient(s) of the award will be notified before the end of fall semester and presented the award at the spring DESP Awards Banquet.

Applications are available in the Department of Education and School Psychology, AD 310, John Carroll University, University Heights, Ohio 44118, telephone (216) 397-3080. Electronic copies of the application can be found on-line at: <http://sites.jcu.edu/education/pages/student-information/awards/>

**JOHN CARROLL UNIVERSITY
WILLIAM P. HOFFMAN
ENDOWMENT FOR PROFESSIONAL DEVELOPMENT
AWARD APPLICATION**

The W.P. Hoffman award recognizes an outstanding senior or graduate student in the Department of Education and School Psychology who demonstrates leadership, scholarship and service. The purpose of the award is to support professional development and research in the field of education. The recipient(s) can receive up to \$1000 to support scholarly research or presentations at a professional conference in the field of education.

Name _____

Mailing Address _____

Telephone numbers home, cell and work _____

E-mail Address _____

1. Grade Point Average _____ (Please submit a current audit or transcript. Graduate student must also submit an official undergraduate transcript.)
2. Current resume
3. Presentation or research proposal. Include the proposal submitted to present along with documentation of acceptance.
4. Brief description of why this conference or research project was selected and how participation will support your professional growth and demonstrate leadership in your education field (150 words or less). Include a description of any use of technology.
5. Letter of support from the faculty member sponsoring your work.

All applications and supporting documents are due by 5:00 PM on October 31. Recipient(s) will be notified before the end of fall semester. Please send your application materials to:

Debbie Nixon
Department of Education and School Psychology
William P. Hoffman Endowment
John Carroll University
1 John Carroll Blvd.
University Heights, OH 44118