

**JOHN CARROLL UNIVERSITY**  
**UNIVERSITY COMMITTEE ON EDUCATIONAL POLICIES**

Angela Krueger, Catherine Sherman, Todd Bruce, John Ambrose, Rebecca Drenovsky,  
Margaret Farrar, Rick Greci, Jim Krukones, Anne Kugler, Kathleen Manning, Al Miciak,  
Michelle Millet, Maryclaire Moroney, Olivia Shackleton, and Walter Simmons

April 10<sup>th</sup>, 2019  
9:00am, CAS Conference Room

**NOTES**

Present: J. Ambrose, C. Sheil, A. Krueger, C. Sherman, K. Manning, J. Krukones, M. Moroney, O. Shackleton, W. Simmons, A. Kugler. Guests: Kyle O'Dell, Stephanie Levenson, Steve Vitatoe

The minutes from March 13<sup>th</sup> were approved.

C. Sherman opened the meeting by welcoming guests Kyle O'Dell, Stephanie Levenson, and Steve Vitatoe from Admissions. She then updated the committee on CAP recommendations for the Minor Residency and Previously Awarded Degree proposals. CAP recommended that a student should only need to complete 30% of a minor at John Carroll University, rather than the suggested 50%. The subgroup will rework this policy proposal to bring back to UCEP for review. M. Moroney voiced support for this decision. With regard to the Previously Awarded Degree proposal, CAP felt that with appropriate guiding parameters, the decision to pursue a second baccalaureate degree was one best left to student discretion. A. Kugler wondered what the expectation of completing the university core for these types of students would be. A. Krueger responded that it would need to be decided if students would come in under transfer core or if the core should be waived altogether. S. Levenson was curious what benefit a student would receive by completing the core. C. Sherman replied that it was tied to the Jesuit component of a John Carroll University degree. A. Krueger commented that during the benchmarking process, it was discovered that other AJCU schools require students to complete some sort of Jesuit core component as well. Jim Krukones inquired if this policy would be the same for both international and domestic students. A. Krueger said that the policy would be the same for every student, and also reminded the committee that if a John Carroll alum were interested in returning, there currently is no way in Banner to separate grade point averages; therefore, the grade point average of the second degree would impact the grade point average of the first degree. Based on the committee's lively discussion, C. Sherman moved to table the policy in order to explore further benchmarking with the subgroup. There was no final update on the academic sanctions policy as it is still with Faculty Council.

Discussion then transitioned to the New Student Orientation/Transfer Student Orientation survey results. K. O'Dell observed that the pre-registration process has been positively received, as it allows for a less stressful registration session for advisors and students. A. Krueger also stated that now that the "First in the World" grant has concluded, it will be less stressful to adjust student schedules if necessary. She then shared that the Athletic Department and coaches have committed to submitting a tentative practice schedule by June 1<sup>st</sup>, in time for registration. K. O'Dell and M. Moroney suggested a date of May 15<sup>th</sup>, as June 1<sup>st</sup> would be too late. K. O'Dell also revealed to the committee that the two most important factors to students when registering for classes are: does it count for a requirement and does it work with the schedule they want. Additionally, C. Sherman stated the survey results showed a preference for

having AP scores and CCP transcripts available to advisors for preregistration. A. Krueger responded that it was a common response for both NSO and TSO, however AP scores aren't sent out until July. This could negate any extensive pre-scheduling work done before orientation sessions start in June. S. Levenson stated that this was a common orientation scheduling dilemma for schools. K. O'Dell revealed orientation sessions are being reduced this upcoming summer from eight sessions to seven, and next summer they will be further condensed to five. C. Sherman wondered about waiting to register students until Streak Week to allow more time for test scores, transcripts, etc. to be received. K. O'Dell responded that the Streak Week schedule had some flexibility. A. Krueger wondered what the goals and outcomes were for orientation and how the orientation/registration days over the summer could be structured to best meet those goals. According to K. O'Dell, the goals are: to communicate resources on campus, to demonstrate what it's like to be a student on campus, and to complete registration and complete any mandatory presentations. He suggested that with fewer overall sessions, registration could be split into morning and afternoon sessions. S. Vitatoe commented how it is always difficult to find enough faculty advisors to assist with the registration sessions over the summer and wondered how to better ensure good attendance. K. O'Dell stated lots of schools build summer registration into faculty contracts, although John Carroll does not. Instead, he suggested perhaps hiring outside professional advisors or training staff members to provide advising assistance during registration.

A. Krueger pivoted the conversation specifically to transfer orientation. She questioned how transfer orientation would be handled once the amount of summer sessions are reduced to five. S. Vitatoe recommended transfer students be advised upon admission. For instance, John Carroll could provide a transfer resource day, but students would attend already having a schedule in place. Depending on the individual, he suggested transfers could meet with department chairs after acceptance either on-campus or via Skype. C. Sheil supported this suggestion. S. Levenson suggested piloting this next spring, as it would be a smaller population to work with. It was then asked of the committee how best to handle transfer students who haven't yet sent their transcripts from their previous institutions. It was decided that advisors could ask students to pull up grade reports from previous schools. C. Sherman then stated that any conversation relating to New Student and Transfer Student Orientation will be put in writing and follow-up meetings with Admissions will be scheduled.

C. Sherman then reminded the Committee that the Experiential Education Registration and Grading Policy proposal and the new Experiential Education Course Offering Process are available on the UCEP shared drive to review before the next meeting.

The meeting concluded at 9:57am.

Notes recorded by S. Payne