

JOHN CARROLL UNIVERSITY
UNIVERSITY COMMITTEE ON EDUCATIONAL POLICIES

Angela Krueger, Catherine Sherman, Todd Bruce, John Ambrose, Rebecca Drenovsky,
Margaret Farrar, Rick Greci, Jim Krukones, Anne Kugler, Kathleen Manning, Al Miciak,
Michelle Millet, Maryclaire Moroney, Olivia Shackleton, and Walter Simmons

December 5, 2018
9:00am, CAS Conference Room

NOTES

Present: C. Sherman, A. Krueger, M. Moroney, J. Ambrose, K. Manning, W. Simmons, A. Kugler, R. Greci

The minutes from November 7th were approved.

C. Sherman began the meeting with general announcements. She indicated that both the incomplete grade and mid-term grade policies are still with faculty council. In addition, both she and A. Krueger are putting together an electronic bulletin committee to develop policy implications and workflow processes. This committee will be launching in January. If anyone would like to join, please contact either A. Krueger or C. Sherman.

The core committee is currently reviewing linked course repeat policy to clarify Bulletin language and past committee guidance. C. Sherman brought this to UCEP's attention as a matter of awareness in light of the University's Course Attempt policy.

C. Sherman then began to review feedback gathered from the four policies that had been posted for public comment over the semester. It was suggested that language be added to the auditing policy to address alumni and non-matriculated students. A line was therefore included in the policy directing those individuals to contact the Office of the Provost. W. Simmons stated that it would be beneficial if the Provost could develop an internal process document, thereby reducing the amount of run-around by those interested. A. Krueger wondered if UCEP needed to craft a recommendation to the Provost for non-matriculated students to audit courses, as current practice stipulates that alumni need to be graduated at least 50 years to be eligible for free tuition. C. Sherman considered the development of a subgroup, since this would be something that would require the collaboration of several departments. R. Greci also requested that wording be added to clarify that audited credit hours are included in a student's 12-18 credit flat tuition rate. Pending the change, the committee agreed the policy was final as written.

The posthumous degree policy was next discussed. Per community feedback and after committee conversation, the qualifier "in good standing" was removed. It was determined that academic and disciplinary standing shouldn't automatically disqualify a student from degree consideration as the degree is for the family and friends, and that the opportunity to improve one's standing would not be possible in such circumstances. UCEP then moved to approve.

There was nothing but positive feedback in terms of the transfer credit policy change, which UCEP then also moved to approve.

The last policy for review was regarding changes to student classifications. It was explained that the new parameters were determined by dividing 120 total credit hours by 4 academic years. R. Greci questioned how many students would be impacted during registration by this new policy. For instance, if a student is a second semester junior but is under 90 credit hours, would they be able to register for courses that require senior standing? A. Krueger assured that data suggested this change would have little impact to students. Having reviewed numbers from this past year, it was discovered only two students would have been affected. However, in such cases, departments could grant registration overrides. Additionally, this may provide advisors with better opportunities to have conversations with their students about degree progress. This policy was then moved to approve.

Dialogue then transitioned to the master course scheduling document. C. Sherman provided an overview of last semester's course definitions/levels survey results: a total of seventeen department chairs participated in the survey. Based on their course type definitions feedback, disciplinary numbers were removed under "seminar" and language was removed from "lab." Otherwise, all other definitions remained the same. C. Sherman wondered what the next logical step for roll-out would be. M. Moroney suggested a chairs meeting; she commented that anything regarding course levels would be a major conversation. In addition, she also mentioned the need to recognize that this is also a national conversation that John Carroll should consider aligning itself with. A. Krueger also observed that feedback indicated no consistency among department course levels, as some don't even offer 100-level courses. A. Kugler observed that some changes in the Humanities departments were due to changes in the core. As such, some courses that could have been offered separately had to be consolidated. Consolidation in those departments with fewer faculty was also necessary due to the size of the first-year class. She also mentioned that while there is logic behind renumbering courses, it can be a daunting task to undertake. After further discussion, C. Sherman observed that course type definitions would be more a matter of educating department chairs and faculty members, while it sounded like course level changes would require further work. The committee then approved the creation of a course level subgroup to begin work in 2019. A. Krueger suggested it might be beneficial if it included members of the core committee, faculty, and UCEP. R. Greci commented on the need for policy around the repetition of courses with similar content, but with different course numbers. This is also now to be looked at by the subcommittee.

After no further discussion, the meeting officially concluded at 9:59am.

Notes recorded by S. Payne