

**Agenda for UCEP meeting**  
**Wednesday 09/12/18**  
**CAS Conference Room 9:00am - 10:00am**

Proposed Meeting Outcomes:

1. Determine next steps for proposed course types definitions.
2. Determine next steps for sending out the Course Scheduling Survey.

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- General announcements:
    - Mid-Term Grade Policy Proposal sent to CAP
    - Welcome to our new student representative
  - Please review meeting minutes from the August meeting. The minutes are available in the Google drive:

Additionally, meeting minutes from the May 2018 meeting are also available for review in the Google drive:

- Review Course Scheduling Master Document. This document represents the work of the Scheduling Working Group from this past summer. Of particular note are the course type definitions at the end of the document that need to be reviewed and approved. The document is available in the Google drive:
- Review Course Scheduling Survey. Determine steps for sending out to department chairs. The survey is available through Qualtrics: