

JOHN CARROLL UNIVERSITY
UNIVERSITY COMMITTEE ON EDUCATIONAL POLICIES

Nick Santilli, Todd Bruce, Eddie Carreon, Rebecca Drenovsky,
Margaret Farrar, Rick Greci, Angela Krueger, Jim Krukones, Kathleen Manning, Al Miciak,
Michelle Millet, Maryclaire Moroney, Al Nagy, Catherine Sherman

March 14, 2018
9:00 a.m.; Dolan E 120

NOTES

Present: C. Sherman, A. Krueger, E. Carreon, R. Drenovsky, R. Greci, J. Krukones, K. Manning, A. Miciak, M. Moroney, A. Nagy; guest: Melanie Hahn

The notes from the meeting of February 28, 2018, were approved.

C. Sherman announced that the working group on course scheduling chaired by A. Krueger and her had an open feedback session. The group is prioritizing the development of a one-year master schedule, creating a document that would collapse a lot of information regarding scheduling and space needs, which will eventually go to UCEP for review. C. Sherman provided a summary overview of the community feedback received on the seven posted policy proposals. The Subgroup discussed the feedback and made minor changes in response. C. Sherman made the Committee aware of each of these changes, elaborating on the degree completion time limit proposal's additional language regarding the review of older credits. Committee members agreed to include the caveat that credits earned prior to the ten-year limit would be reviewed by the relevant department. C. Sherman invited members to consider an effective date and posting mechanism(s) for these policies. These proposals were originally intended to be incorporated into the 2019-21 *Undergraduate Bulletin*. It was asked whether the changes could take effect sooner and, in the end, decided that they should take effect as of fall 2018 and be listed on the Bulletin webpage as a supplement to the 2017-2019 *Undergraduate Bulletin*. It was also decided that an effective way to make the entire University community aware of these changes would be determined this coming summer. Other proposals are being vetted by CAP. In addition, N. Santilli had said that UCSLE would review the policy on excused absences. A. Miciak asked who would "own" these changes and deal with the challenges that would inevitably be mounted against them. For example, would the responsible party be the provost? Similarly, E. Carreon wondered whether any of the policy changes enacted by other of the new committees had been put in place. C. Sherman said that she would follow up with N. Santilli and report back to UCEP.

Next, guest Melanie Hahn, on behalf of Global Education, made a presentation on a proposed policy statement regarding student eligibility for study abroad. (The University currently has no such formal policy.) Its primary authors are Pamela Mason and Melanie Hahn. In addition, several other offices contributed to the statement, including Academic Advising, Financial Aid, Student Affairs, the Registrar's Office, and Legal Affairs. It is hoped that the policy statement will eliminate confusion and clarify eligibility requirements for study abroad, providing reliable guidance for students planning to study overseas and helping to ensure their success. The policy has several components. First, academic credit for courses completed abroad will be

awarded only to students who have applied and been accepted to study abroad through the Center for Global Education. Second, in order to be accepted for study abroad, a student must maintain a minimum cumulative GPA of 2.5 and a minimum GPA of 2.5 during the semester leading up to study abroad. Third, JCU approves study abroad and exchange programs require participants to maintain full-time standing (at least 12 credits and up to 18 credits) while on their programs. Fourth, students who are assigned an Incomplete in the term prior to their study abroad semester will not be permitted to study abroad. The proposed policy statement, both as a whole and in its several parts, codifies current practice at JCU and aligns with best practices at other colleges and universities. E. Carreon asked whether student conduct should figure in the policy. In the end, it was decided that separate points would be added about both student conduct and financial standing. E. Carreon also asked about academic performance during the prior semester. M. Hahn said that Global Education kept an eye on that. When asked how the summer factors into the situation, M. Hahn said that summer had not been specifically monitored by her office and that it was possible for students to “go rogue” during that period. C. Sherman suggested that a parenthetical phrase added to the policy might be able to cover the summer. M. Hahn said that the Registrar’s Office keeps Global Education informed about students in academic trouble. C. Sherman requested that M. Hahn vet the changes with Dr. Pamela Mason, incorporate them into the policy, and then bring it back to UCEP. A. Miciak suggested that everything should be understood as a matter of eligibility in order to avoid loopholes. K. Manning wondered what role the academic advisor played in connection with the policy. M. Hahn replied that her office was working on that issue. M. Moroney pointed out the challenge of figuring out how study-abroad courses applied to required and elective courses at JCU. M. Hahn said that they have started the application process earlier than before. In addition, A. Krueger noted the articulation agreements already in place.

C. Sherman thanked M. Hahn for her presentation and discussion of the issue with UCEP.

The meeting concluded at 10:00 a.m.

Notes recorded by J. Krukones