

## **University Strategic Planning Group**

J. Colleran, N. Santilli, R. Armsworthy, C. Brennan, T. Bruce, E. Butler, L. Brown, B. D'Ambrosia, R. Day, C. Dietz, J. Dillon, M. Farrar, D. Hareza, J. Krukones, A. Kugler, G. Lacueva, T. Lewandowski, K. Malone, P. Mason, L. Massa, N. Mazanowski, M. McCarthy, A. Miciak, M. Millet, M. Moroney, E. Peck, D. Riley, J. Schupp (19), W. Simmons, D. Vitatoe, A. Welki

University Strategic Planning Group  
Thursday, January 18, 2018  
LSC Conference Room

### Minutes

In attendance: N. Santilli, L. Brown, T. Bruce, J. Burke, E. Butler, C. Dietz, B. D'Ambrosia, J. Dillon, M. Farrar, G. Lacueva, J. Krukones, A. Kugler, K. Malone, P. Mason, M. McCarthy, M. Millet, M. Moroney, E. Peck, J. Schupp(19), A. Welki.

N. Santilli welcomed the group back for the spring semester.

The December 14, 2017, meeting notes were approved.

T. Bruce gave a quick review of the planning process and detailed how far we have come. He noted the planning work started with the SWOT analyses. There were a number of Town Halls and opportunities for community feedback on the drafts, resulting in our final goals and objectives. Goal Groups then identified tactics for each objective, the USPG prioritized those tactics, and the SLT assigned budget amounts. Last fall we monitored progress on the tactics. T. Bruce noted it would be helpful to talk about what we learned from this process, before we embark again for next year.

There were comments and discussion on the difficulty of the process of assigning responsibility of work resulting from the plan. Also, once assigned, there needed to be better communication as to who was in charge, and the priority of the work assigned. It was noted that there needed to be better communication to define the process of the plan and accountability down the line. There was also a comment on the difficulty of communicating with the additional participants in the Goal Groups.

There was a comment and discussion on whether the new president will be on board with this plan. It was noted that we need to make sure we can articulate clearly why these are our priorities. N. Santilli stated that we will need to acquaint him with the USPG, our plan, and the institution during his onboarding process, and help him understand why we created this plan and why we think these things are important.

N. Santilli noted it was important to remember this plan provides us a foundation. The next step is to work toward goals and targets that are more aspirational. It is important to identify what is important to us. The expectation is that the next plan will be more robust.

T. Bruce detailed the tentative outline for the semester:

The next two weeks goal groups will meet to work on tactics for 18-19.

At the following two USPG meetings, tactics will be discussed and prioritized.

Goal groups will then meet to monitor the 17-18 tactics.

USPG will then vote on the status of the 17-18 tactics.

Goal Groups convened to determine strategy on moving forward.

Respectfully submitted,  
Barbara Lovequist