

Services

JCU Career Center

2563 S. Belvoir Blvd. (house next to tennis courts)
Monday through Friday 8:30am-5:00pm, please check our website for evening hours
216-397-4237 - www.jcu.edu/careercenter

Appointments Available

Who am I and what am I passionate about?

- Introduction to Career Services
- Sophomore Check Up
- Career Counseling
- Do What You Are Assessment Results

Where am I needed in the world?

- Internship Search
- CE 199/102/103/104 Registration
- Change/Choose Major

How do I get there?

- Graduate School Search
- Job Search
- Mock Interview
- Graduate School Essay Review
- Resume Writing (just getting started)
- Resume Review (already have draft)
- Cover Letter Review (already have draft)

Call 216-397-4237 to schedule an appointment

Career Education (CE) Courses (see reverse side for details)

- CE 101: Introduction to Careers (freshmen and sophomores)
- CE 111: Exploring Your Options (freshmen and sophomores)
- CE 121: Introduction to the Accounting Profession
- CE 122: Introduction to Careers in Psychology
- CE 131: Introduction to the World of Work (juniors and seniors)
- CE 199/102/103/104: Academic Internship

Workshops on career topics available upon request

Career Connection

Your source for a complete events list, internships,
and jobs (including part-time, tutoring, babysitting)

www.jcu.edu/careercenter > Go to Career Connection > follow the link under
"Students and Job Seeking Alumni"

Carroll Contacts

Join the group "John Carroll University Carroll Contacts" on www.linkedin.com
to network with students, alumni, and friends of the University!

Career Education Courses

Our courses will help you answer these questions...

Who am I and what am I passionate about?

CE-111: Exploring Your Options

- Freshmen and Sophomores - last 7 weeks of the semester
- Students that are undecided on a major and/or career field will explore their interests, values, personality and skills in relation to academic options available to them

CE-101: Introduction to Careers

- Freshmen and Sophomores
- Examination of self in relation to the world of work in terms of values, skills, and interests
- Exploration of occupational paths for all majors, examination of employer-employee expectations
- Introduction to job search strategies, preparation of resumes, development of interviewing skills

Where am I needed in the world?

CE-121: Introduction to the Accounting Profession

- Sophomores and Juniors with the intention of majoring in Accountancy
- Introduction to the opportunities available in the accounting profession and the requirements of the accountancy major
- Preparation for the junior-year internship

CE-122: Introduction to the Careers in Psychology

- Students who are majoring in or are interested in pursuing careers in Psychology – last 7 weeks of the semester
- Explores the variety of career opportunities available in the field of Psychology.
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How Do I Get There?

CE-131: Introduction to the World of Work

- Juniors and Seniors only
- Prepare for the transition from college to career after graduation
- Learn effective job search strategies, how to negotiate job offers, how to get experience before graduation, and financial planning for the new graduate
- Students will evaluate their marketable skills and experience, conduct research on a career field, interview a professional in their chosen field and participate in a mock interview or career advising session

CE-199, 102, 103, 104: Academic Internship

- Sophomores with minimum 2.2 GPA
- Students of all majors are eligible to enroll for 0-3 credit hours for their internship experience*
- Designed to promote individual career development and self-awareness by integrating classroom learning with practical work experience

*Each course is one credit hour. A maximum of 4 CE credits will count toward graduation hours. You cannot take a course more than once. Please refer to your course bulletin for information on prerequisites for all Career Education courses.