

MANRESA 26 RETREAT

November 14 - 16th at Villa Maria Retreat Center (PA)

Depart at 4:30 PM* on Friday; Return by 4PM on Sunday

*If you have a work or class conflict, there will be one late vehicle departing JCU at 5:15

See *important registration instructions online or on reverse side*

<http://sites.jcu.edu/campusministry/about/retreats/manresa-retreat/>

Name: _____ Phone: _____

E-mail: _____

Campus Box or Local Address: _____

Class (circle one): Soph Junior Senior Graduate Student

T-shirt Size (men's cotton shirts): S M L XL XXL XXXL

FINANCIAL ASSISTANCE - You must submit \$40 deposit to get a reserve spot.
Check here if you need financial assistance to pay the remaining balance of \$30 and
Andy Costigan will contact you to set up a meeting to discuss your situation.

1. Who should we contact **in case of emergency**?

Name:

Relationship:

Weekend Phone #:

2. Please list any **medical conditions** of which we should be aware (e.g. asthma, etc)

3. The retreat center is an accessible facility. If you are in need of accommodations due to a mobility disability, please describe the nature of your disability and what other accommodations you feel are appropriate.

4. Are you a vegetarian? Do you have any medical dietary needs (e.g. allergies)?

5. What activities, organizations, groups are you **involved with at JCU**?

What **retreat experience**, if any, have you had? (NO PRIOR RETERAT EXPERIENCE NECESSARY!)

6. Who is your RA (on-campus students)?

FOR OFFICE USE ONLY:

PAYMENT: Cash _____ Check _____ Amount paid _____ Balance due _____

MANRESA 26 RETREAT: NOVEMBER 14 - 16, 2014

REGISTRATION OPENS: **SUNDAY, OCTOBER 5TH @ 5PM** **CAMPUS MINISTRY CONFERENCE ROOM**

PLEASE READ CAREFULLY!

PROCEDURES

OPTION #1: WAITING IN LINE – RESERVED SPOTS

1. You must have at least \$40 deposit (cash or check payable to JCU); if you want to pay the full \$70 that is fine.
2. You must have a completed registration form. Forms are available in the bin on Andy's office door or you can download a pdf from the Manresa website.
3. Registration will begin at 5 PM.
4. The first 12 women and the first 12 men in line are guaranteed a spot.
5. One person may NOT hold two or more places in line. One spot per person in line.
6. When you walk in the room please "sign in" so everyone will know when the reserved spots are full. However, you may not sign in and leave – see "Etiquette" section below.

ETIQUETTE

- ~ This process works on the HONOR SYSTEM
- ~ Since you are interested in a retreat, I'm hoping that integrity, courtesy and fairness are values that you will uphold
- ~ While in the conference room you can sit anywhere you like. You can line up at 4:55.
- ~ *Breaks of up to @ 10 minutes for rest room or to retrieve things from your room etc. are permitted; if you need to be away for a more extended time period for any reason it is expected that you will have someone "sit in line" for you; failure to abide by these guidelines could jeopardize your ability to participate in the retreat!*
- ~ A participant could have a series of different people sitting in for them during the waiting time

OPTION #2: LOTTERY

1. There will be 7 lottery spots each for males and females.
2. Lottery participants must have their forms and \$40 deposit in the Campus Ministry Conference Room **by 5 PM**.
3. For lottery, one person may turn in multiple forms as long as there is \$ to pay the \$40 for each name pulled.
4. Once all of the spots are filled we will establish a waiting list by continuing to pull names from the lottery – you do NOT need to pay any money to be on the waiting list.

FINANCIAL ASSISTANCE

- If you need assistance to pay the remaining balance (\$30) of the fee please indicate on form
- If you get on the retreat via lottery, you will meet with Andy Costigan to discuss the specifics of your situation. No one will be turned away due to lack of funds.