

**“Assessment’s Not My Job!” Engaging Staff in Co-curricular Assessment
Action Planning Worksheet**

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1. Current Assessment Culture in Co-curricular Programs

Dispositions Toward Assessment	Assessment Knowledge and Skills
Level of Engagement in Assessment	Resources and Structures to Support Assessment

Barriers (What issues seem to get in the way of engagement in assessment?):

Action Plan (What additional information do you need to understand the current assessment culture? A survey? Focus groups? Other activities?):

2. Opportunities to Build Engagement in Co-curricular Assessment

Professional Development (What will be most useful at your institution? Webinars? Conferences? Local workshops?)	New or Revised Policies (Expectations, reporting, feedback, etc.)
Expectations for Engaging in Assessment (e.g., job descriptions, senior-level support)	Needed Resources and Structures (Mini-grants, assessment committee, office of assessment, assessment champions, etc.)

Implementation Challenges (What challenges will you have to face in implementing professional development, policies, expectations, or resources related to assessment?)

Action Plan (What will you do to get staff more engaged in co-curricular assessment? How will you overcome implementation challenges?):