

2018-2019 Financial Aid Appeal



Student's Name _____ Banner ID _____

At John Carroll University, we recognize the substantial investment families make when a student enrolls. Our hope is that every student finds John Carroll affordable. To that end, the Appeals Committee exists to consider formal requests for additional aid after an initial award is issued, when a family feels that their unique situation has not been captured or accurately reflected through the federal financial aid process.

We ask that you complete this form, attach appropriate documentation and detail about the nature of your situation so the Appeals Committee may best understand and act upon your request. The Committee will consider, subject to your special circumstances and our budget availability, whether additional institutional aid may be awarded.

Please keep in mind: (1) The student must complete the FAFSA before consideration for this process. (2) Filing this form does not guarantee an increase in your financial aid package. (3) If your FAFSA was selected for federal verification, you must complete that process **before** your appeal can be reviewed. (4) Additional information may be requested after initial review of appeal.

Decisions of the Appeals Committee are final. Further appeals will be reviewed only if new information or circumstances arise.

Check all that apply and provide as much supplemental material as possible. Samples of documents are listed below.

- Parochial/Private School Tuition.** Payments of private tuition **for siblings of the student who will not be enrolled in college.** Submit documentation showing tuition amount PAID. Must exceed 6% of parent's income and must demonstrate financial need as determined by the FAFSA.
- Excessive Medical or Dental Payments in 2016.** Submit proof of payment for out of pocket expenses or copy of Schedule A of 1040. Must exceed 7.5% of parent's income.
- Decrease in EFC since your entry to JCU due to additional sibling in college** (continuing students only).
- Excessive, unreimbursed child care or nursing home expenses.** Submit receipts.
- Unusual debt paid for legal fees, educational loans or failed business ventures.** Submit proof of expenses.
- Financially supporting extended family members not living in the home.** Submit proof of payment, name, age, and relation of people you are supporting

Substantial change in the family financial situation. DATE change took affect ____/____. Submit a letter specifying the special circumstance. This letter should be detailed, quantified, include specific dates, and include third party documentation.

- A wage earner became **RECENTLY separated from a job for at least 10 weeks or recently retired.** Provide last pay stubs for both wage earners, including the parent still employed.
- Currently receiving unemployment benefits or loss of benefits and not returning to work. Submit unemployment paperwork.
- Child support or alimony lost or decreased in 2017 or 2018. Submit current and previous court order.
- Decrease/ loss of benefits received in 2018 or 2017 (must be a 15% decrease in parent's total income from 2016).
- Receipt of one-time payments received in 2016, not realized in previous or subsequent years.
- Recent death of parent **WHOSE INCOME WAS REPORTED ON FAFSA.** Submit death certificate and enclose surviving parent's current pay stub.
- Separation/Divorce of parents **AFTER THE FAFSA WAS FILED.** Submit court paperwork and custodial parent pay stub.

Other. On a separate page, please detail other special circumstances that have not been defined on this sheet.

THE COMMITTEE CANNOT RESPOND TO ANTICIPATED CHANGES. **REQUESTS FOR ADDITIONAL AND MORE DETAILED DOCUMENTATION MAY FOLLOW.** THE PROCESS WILL BE DELAYED OR CANCELED IF ALL REQUESTED DOCUMENTS ARE NOT RECEIVED. INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED.

Parent Name _____ Parent Email _____

Parent Signature _____ Parent Phone Number _____

If a student is deemed Independent for FSA purposes, the student should complete the above parent section

Please return the sheet with supplemental documents to:

John Carroll University, Student Enrollment and Financial Services
1 John Carroll Boulevard
University Heights, Ohio 44118
Phone 1-888-335-6800 Fax 1-216-397-3098 enrollment@jcu.edu

The Appeals Committee meets weekly and will contact you by phone and or email with the results of the appeal once a decision has been made.