

<b>Position Title</b>	Communications Director
<b>Number of Open Positions</b>	1
<b>Department Name</b>	Peace, Justice, and Human Rights program
<b>Position Description</b>	Looking for a student to assist in communications for the Peace, Justice, and Human Rights program. Skills needed: the ability to write clearly and effectively, and to write stories about PJHR events and students; the ability to use or learn WordPress to update the website; the ability to use or learn Constant Contact for our biannual newsletter; the ability to maintain a social media presence across multiple platforms (Twitter, Facebook, Instagram, etc.) to promote the PJHR program; the ability to take photos for events.
<b>Days and Times Needed</b>	Flexible, depending on events, though busier around the beginning and end of semester. Some evenings when events occur. No more than 3-4 hours/week, and usually less.
<b>Nights or Weekends Required?</b>	No
<b>Pay Rate</b>	\$8.50
<b>Job Location</b>	OC219
<b>Supervisor Name</b>	Philip Metres
<b>Supervisor Email</b>	<a href="mailto:pmetres@jcu.edu">pmetres@jcu.edu</a>
<b>Supervisor Phone</b>	(216) 556-1101