

<b>Position Title</b>	Student Cashier
<b>Number of Open Positions</b>	2
<b>Department Name</b>	Bursar/Cashier Office
<b>Position Description</b>	Student cashier to work with full-time employees. General office duties including cash handling. Must have proficient math skills and maintain strict confidentiality. Prior retail/cash handling experience preferred.
<b>Days and Times Needed</b>	First position: Monday and Wednesdays 10:30am-2:00pm Second position: Tuesday and Thursday 1:00-3:30pm
<b>Nights or Weekends Required?</b>	No
<b>Pay Rate</b>	\$8.10/hr
<b>Job Location</b>	AD37-Cashier's Office
<b>Supervisor Name</b>	Annette Szalay
<b>Supervisor Phone</b>	216-397-4971
<b>Supervisor Email</b>	<a href="mailto:aszalay@jcu.edu">aszalay@jcu.edu</a>