

2014-2015 – V1 Standard Verification Group Form



Student's Name _____ Banner ID _____

The best way to verify taxable income is using the IRS Data Retrieval Tool which is part of FAFSA on the Web. If you have not already used the tool, go to FAFSA.ed.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if eligible to use the IRS Data Retrieval Tool to transfer 2013 IRS income tax information into the student's FAFSA. It takes up to 2 weeks after filing for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to 8 weeks for paper IRS tax return filers. If an amended 2013 IRS tax return was filed you must provide a signed 1040x Amended US Income Tax Return.

DEPENDENT Students (IF YOU WERE REQUIRED TO INCLUDE PARENT INFORMATION ON THE FAFSA)

List the people in your parents' household, including:

- Yourself and your parent(s) (including stepparent) even if you don't live with your parents; and
- All other members of your parents' household, if your parents provide more than half of their support and will continue to provide more than half of their support from 7/1/14 through 6/30/15.

INDEPENDENT Students (IF YOU WERE NOT REQUIRED TO INCLUDE PARENT INFORMATION ON THE FAFSA)

List the people in your household, including:

- Yourself, and your spouse if you have one; and
- Your children, if you will provide more than ½ of their support from 7/1/14 - 6/30/15 and other people if they live with you and you provide more than ½ of their support and will continue to provide more than ½ of their support through 6/30/15.



A. FAMILY INFORMATION

LIST THE NAMES OF ALL HOUSEHOLD MEMBERS (even those not in college) IN THE TABLE BELOW. Also list the name of the college for any family member, excluding your parent(s) that will be enrolled in a degree, diploma, or certificate program between July 1, 2014 and June 30, 2015. If you need additional space, attach a separate page.

First name	Last Name	Age	Relationship	University or College Name	Enrolled at least ½ time
			Self	John Carroll University	YES / NO



B. STUDENT TAX FORM INFORMATION

*If you need a copy of your TAX RETURN TRANSCRIPT contact the I.R.S <http://www.irs.gov/Individuals/Get-Transcript>

STUDENT (to be completed for dependent and independent students)

Student's Marital Status: Single Married Remarried Widowed

Legally Separated/Divorced (Date: ____/____/____) Separated (no court action)

I/we have not or are unable to use the IRS Data Retrieval Tool. Attached is a copy of our SIGNED TAX RETURN TRANSCRIPT for 2013 (if married and filed separately must include SPOUSE) and W2 forms. **** PROCEED TO NEXT PAGE****

I/we have used the IRS Data Retrieval Tool (either initially or when making corrections to the FAFSA) and have not altered any FAFSA tax figures. Attached are all W2s for 2013. **** PROCEED TO NEXT PAGE****



C. STUDENT NON TAX FILERS COMPLETE & SIGN BELOW only if a NON US Tax Filer

I/we filed a foreign income tax return. Attached are any W-2 forms for 2013, earnings statements or foreign tax returns to document all sources of 2013 income (taxable or non-taxable).

I/we are not filing and are not required to file a 2013 U.S. tax return, all income received in 2013 is marked below.

PLEASE IDENTIFY ALL SOURCES OF 2013 INCOME, if additional space is needed, attach a separate page.

Employer(s) / Source(s)	W2 issued?	2013 Amount
	Yes/No	\$
	Yes/No	\$

IF NET EARNINGS EXCEED \$400 A TAX RETURN MUST BE FILED

I/we hereby certify that no US tax return has been filed for 2013 and is not required. All monies received in 2013 are stated above. Sign below if you DID NOT, WILL NOT and ARE NOT REQUIRED to file a 2013 Federal tax return. Parent signature required if dependent.

Signature of Student Non-Tax Filer

Signature of Parent (if dependent) OR Spouse Non-Tax Filer (if married)



D. PARENT TAX FORM INFORMATION

**If you need a copy of your TAX RETURN TRANSCRIPT contact the I.R.S <http://www.irs.gov/Individuals/Get-Transcript>*

PARENT (only to be completed for DEPENDENT students)

Parents' Marital Status: Married Remarried Separated (no court action) Widowed
 Unmarried and both parents living together Never Married Legally Separated/Divorced (Date: / /

I/we have not or are unable to use the IRS Data Retrieval Tool. **Attached is a copy of our SIGNED RETURN TAX TRANSCRIPT for 2013 (if married and filed separately must include BOTH parents) and W2 forms. ****PROCEED TO STEP F******

I/we have used the IRS Data Retrieval Tool (either initially or when making corrections to the FAFSA) and have not altered any FAFSA tax figures. **Attached are all W2s for 2013. ****PROCEED TO STEP F******



E. PARENT NON TAX FILERS COMPLETE & SIGN BELOW only if a NON US Tax Filer

I/we filed a foreign income tax return. **Attached are all W-2 forms for 2013, earnings statements or foreign tax returns to document all sources of 2013 income** (taxable or non-taxable).

I/we are not filing and **are not required** to file a 2013 U.S. tax return, **all income received in 2013 is marked below.**

PLEASE IDENTIFY ALL SOURCES OF 2013 INCOME, if additional space is needed, attach a separate page.

Employer(s) / Source(s)	W2 issued?	2013 Amount
	Yes/No	\$
	Yes/No	\$

I/we hereby certify that no US income tax return has been filed for the 2013 and is not required to be filed. All monies received in 2013 are stated above. Sign below if you DID NOT, WILL NOT and ARE NOT REQUIRED to file a 2013 Federal Tax Return.

Signature of Parent/Stepparent Non-Tax Filer

Signature of Parent/Stepparent Non-Tax Filer



F. UNTAXED /OTHER INCOME INFORMATION

*Please indicate how much of each type of income shown below was received. **BE SURE TO ENTER ZEROS IF NO FUNDS WERE RECEIVED.** If entering figure, you **must provide DOCUMENTATION FROM THE AGENCY SUPPLYING THE INCOME FOR THE FULL CALENDAR YEAR 2013. FAILURE TO COMPLETE THIS SECTION & RETURN THE NECESSARY DOCUMENTATION WILL DELAY THE PROCESSING OF YOUR FINANCIAL AID.***

Student/ Spouse	Type of Untaxed Income / Income Received or Paid <i>Enter amounts that represent the full Calendar Year 2013</i>	Parent(s)/ Stepparent
\$	Housing, food & other living allowances paid to members of military, clergy and others (cash payments & cash value of benefits) <small>Include BAS do not include BAH or combat pay (if untaxed)</small>	\$
\$	Veteran's non-education benefits such as Disability, Death Pension, Dependency and Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	Worker's Compensation, Disability or Railroad benefits not included in AGI.	\$
\$	Other untaxed income. Including money a student received from a parent whose financial information is not reported on the FAFSA. Identify source _____.	\$
	Taxable student grant & scholarship aid reported to the IRS in your AGI or Taxable earnings from Federal Work Study programs <small>SUBMIT 2013 FEDERAL 1040</small>	
\$	Amount of child support RECEIVED in 2013 for <u>any</u> child reported in the household. Attach documentation from the county for all payments received in 2013	\$
\$	Amount of child support PAID in 2013 for children NOT included on the last FAFSA. List the children for whom this support was paid: _____ Attach documentation from the county for 2013 or last paystub received in 2013.	\$
YES NO	SNAP/Food Stamps received in 2012 or 2013 for any family member listed in Section A. Attach official documentation showing benefits RECEIVED IN 12/2013	YES NO



G. CERTIFICATION

By signing this certification, I/we confirm that all information reported on this Verification Form in support of the student's application for financial assistance is complete and correct. . If we have amended our tax return we will also submit a signed 1040X
WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature

Date

Parent Signature (dependent students only)

Date

Student's E-mail Address

Parent's E-mail Address

This form and documentation can be faxed to 216.397.3098, e-mailed to enrollment@jcu.edu, or mailed to John Carroll University, Office of Financial Aid, 1 John Carroll Blvd., University Heights, OH 44118. If you have questions about this form call 888-335-6800