

2012-2013 Financial Aid Appeal Form



Student's Name _____ Banner ID _____

At John Carroll University, we recognize the substantial investment families make when a student enrolls. Our hope is that every student finds John Carroll affordable. To that end, the Financial Aid Appeals Committee exists to consider formal requests for additional aid when a family feels that its unique situation has not been captured or accurately reflected through the federal financial aid process.

- ❖ We ask that you complete this form and attach appropriate documentation and detail about the nature of your appeal in writing so the Appeals Committee may best understand and act upon your request. The Committee will determine if using Professional Judgment will impact your actual FAFSA needs analysis which could allow adjustments to your federal and/or state financial aid. Also, the Committee will consider, subject to your special circumstances and our budget availability, whether additional institutional aid may be awarded. Filing this form does not guarantee an increase in your financial aid. Additional information may be required before any change in assistance can be made. Decisions of the appeals committee are final. Further appeals will be reviewed only if new information or circumstances arise.

GENERAL CIRCUMSTANCES

Check all that apply and provide as much supplemental material as possible.

- _____ **Parochial/Private School Tuition.** Payments for primary or secondary education for siblings other than the applicant or other college students in the home. **Document amount paid between January and December 2011. Must exceed 6% of the parent's total income.**
- _____ **Excessive medical or dental expenses.** Expenses should be those not reimbursed, covered by insurance or pre-tax dollars (excluding insurance premiums). **Document expenses paid between January and December 2011. Must exceed 11% of the parent's total income.** We cannot accept bills showing amounts due. Submit cancelled checks or receipts for the entire year or Schedule A.
- _____ **Substantial change in the family financial situation.**
 - ___ Separation from a job or retirement lasting at least 10 weeks. Provide current pay stubs for both wage earners.
 - ___ Currently receiving unemployment benefits.
 - ___ Decrease/loss of child support or alimony. Submit current court order.
 - ___ Decrease/loss of other benefits received (must be a 15% decrease in parent's total income).
 - ___ Receipt of one-time (lump sum) payments received in 2011 not realized in previous years. Submit taxes for prior 3 yrs.
 - ___ Death of parent whose income is reported on FAFSA.
 - ___ Separation/Divorce of parents after the FAFSA was filed. Submit current court paperwork.
 - ___ Change in EFC due to additional sibling in college.
- _____ **Other.** On a separate page, please detail any other special circumstances that have not been defined on this sheet that you would like the Appeals Committee to consider in re-examining your financial aid award.

Additional Documentation. Samples of supplemental documentation are listed above when applicable. Please include as much detail as possible regarding your situation. A letter explaining your current financial situation is helpful.

- ❖ Copy of unemployment compensation. Indicate when compensation began and the duration of the compensation.
- ❖ Copy of employment settlement, indicating employment severance payments.
- ❖ Copy of divorce decree, indicating alimony and/or child support as a result of divorce.
- ❖ Copy of institutional statements OR cancelled checks detailing the amount of payments made.

Please return this sheet along with any supporting documentation to the Office of Financial Aid.

Requests for additional and more detailed documentation may follow.

Student Name _____	Banner ID _____
Parent Name _____	Parent Email _____
Parent Signature _____	Parent Phone _____